



**MINUTES OF THE  
ORGANIZATIONAL, BOARD OF FINANCE AND REGULAR BOARD MEETING  
OF THE BOARD OF EDUCATION  
OF PERRY TOWNSHIP SCHOOLS  
MARION COUNTY, INDIANA**

**January 9, 2023**

The Board of Education of Perry Township Schools, Marion County, Indiana held an Organizational, Board of Finance and Regular Board Meeting on Monday, January 9, 2023 at 6:00 p.m. at the Perry Township Education Center, 6548 Orinoco Avenue, Indianapolis, IN 46227.

**Board of Education Members:**

Mrs. Emily Hartman, President	Present
Mr. Scott Heller, Vice President	Present
Mr. Kenneth Mertz, Board Secretary	Present
Mr. Lee Shively, Board Member	Present
Mr. Steve Johnson, Board Member	Absent
Mr. Hre Mang, Board Member	Present
Mr. Chris Lewis, Board Member	Present

**Administrative Staff:**

Mr. Patrick Mapes, Superintendent	Present
Mr. Chis Sampson, Associate Superintendent of Operations	Present
Mrs. Jane Pollard, Assistant Superintendent of Career Preparation, 6-12	Present
Mrs. Vicki Carpenter, Assistant Superintendent of Foundation Learning, PreK-5	Present
Mr. Kent Hatcher, Chief Financial Officer	Present
Mr. Matthew Willey, Chief Technology Officer	Present
Mrs. Sharon Baker, Director of Human Resources	Present

**OPENING OF THE ORGANIZATIONAL MEETING**

Mr. Shively called the Organizational Meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.



### **OATH OF OFFICE**

Tammy Woodruff, Administrative Assistant and Notary Public swore in Mr. Lee Shively, Mr. Hre Mang and Mr. Chris Lewis who were elected to serve as members of the Perry Township Schools Board of Education.

### **2023 ELECTION OF BOARD OF EDUCATION OFFICERS**

Indiana State statute requires a public board to reorganize each year and nominate and elect new officers for President, Vice President and Secretary of the Board of Education.

Mr. Mertz nominated Mrs. Emily Hartman for Board President. The Board elected Mrs. Emily Hartman as Board President for 2023.

*Motioned: Scott Heller*

*Seconded: Lee Shively*

*Approved: 6/0*

Mr. Shively nominated Mr. Scott Heller as Board Vice President. The Board elected Mr. Scott Heller as Board Vice President for 2023.

*Motioned: Lee Shively*

*Seconded: Emily Hartman*

*Approved: 6/0*

Mr. Shively nominated Mr. Mertz as Board Secretary. The Board elected Mr. Ken Mertz as Board Secretary for 2023.

*Motioned: Lee Shively*

*Seconded: Emily Hartman*

*Approved: 6/0*

### **2023 STAFF APPOINTMENTS**

Mr. Patrick Mapes recommended the appointment of Mr. Kent Hatcher as Treasurer and Mrs. Cynthia King and Mrs. Elizabeth Meyers as Deputy Treasurers for Perry Township Schools as provided by State Law (IC 20-26-4-1) ©.

*Motioned: Ken Mertz*

*Seconded: Scott Heller*

*Approved: 6/0*



Mr. Patrick Mapes recommended the appointment of Mr. Kent Hatcher as Purchasing Agent for Perry Township Schools as provided by State Law (IC 5-22-2-26).

*Motioned: Lee Shively*

*Seconded: Ken Mertz*

*Approved: 6/0*

#### **RECESS ORGANIZATIONAL MEETING**

Mrs. Hartman recessed the Organizational Meeting at 6:06 p.m.

#### **CALL TO ORDER THE BOARD OF FINANCE MEETING**

Mrs. Hartman called to order the Board of Finance Meeting at 6:07 p.m.

Mr. Hatcher presented a PowerPoint presentation for the Board of Finance Meeting, available on BoardDocs under the January 9, 2023 agenda.

#### **2023 NOMINATION AND ELECTION OF PRESIDENT OF THE BOARD OF FINANCE**

Mr. Shively nominated Mrs. Emily Hartman as President of the Board of Finance. Mrs. Emily Hartman was elected President of the Board of Finance 2023.

*Motioned: Lee Shively*

*Seconded: Ken Mertz*

*Approved: 6/0*

#### **2023 NOMINATION AND ELECTION OF SECRETARY OF THE BOARD OF FINANCE**

Mr. Shively nominated Mr. Ken Mertz as Secretary of the Board of Finance. Mr. Ken Mertz was elected Secretary of the Board of Finance 2023.

*Motioned: Lee Shively*

*Seconded: Hre Mang*

*Approved: 6/0*

#### **REVIEW OF THE BOARD POLICY**

Mr. Hatcher reviewed School Board Policy concerning investment of School Funds. IC 5-13-7-7





### **INVESTMENT REPORT**

Mr. Hatcher provided an Investment Report for Calendar Year 2022. IC 5-13-7-7

### **FINANCIAL CONDITION REPORT**

Mr. Hatcher provided a written Financial Condition Report. IC 5-13-7-8

### **PUBLIC COMMENTS**

Ann (declined to give her last name and address) addressed the Board concerning the new Superintendent's salary and how it relates to the property tax increase and the minutes of the last meeting.

### **ADJOURNMENT OF BOARD OF FINANCE MEETING**

Mrs. Hartman adjourned the Board of Finance Meeting at 6:20 p.m.

### **RECONVENE THE ORGANIZATIONAL MEETING**

Mrs. Hartman reconvened the Organizational Meeting at 6:20 p.m.

### **ANNUAL APPROVALS**

#### **Approval of Resolution 23-001, Investment of Public Funds**

Mr. Hatcher recommended the approval of Resolution 23-001: Authorizing the Investment of Public Funds Pursuant to IC 5-13-9-5. The resolution states that Perry Township Schools authorizes banks outside the political subdivision to submit quotes on public funds certificate deposits. This authorization expires one year after the adoption date.

*Motioned: Lee Shively*

*Seconded: Ken Mertz*

*Approved: 6/0*



#### **Approval of Resolution 23-002, Authorization for Contract Changes**

Mr. Mapes recommended the approval of Resolution 23-002: Authorization for Contract Changes. The resolution states the Chief Financial Officer, Kent Hatcher, be authorized to change and initial any teacher's contracts that may require contract changes for any of the following reasons:

1. Eligible to receive additional salary because of attaining various degrees during the summer months;
2. Eligible to receive additional salary based on evaluation criteria;
3. Eligible to receive additional salary because of changes in assignment, such as department heads, coaches, or other curricular or extracurricular assignments;
4. Eligible to receive additional salary because of additional information that may have become available that was not known at the time of the signing of the original contracts;
5. Eligible to receive additional salary because of errors that may have occurred during the calculation of the initial contract that require corrections;
6. Changes in contracts due to tax-sheltered annuity participation.

*Motioned: Scott Heller*

*Seconded: Lee Shively*

*Approved: 6/0*

#### **Approval of Resolution 23-003, Use of Facsimile Signatures**

Mr. Mapes recommended the approval of 23-003: Use of Facsimile Signatures. The Board of Education adopted a policy change on November 27, 1995, authorizing the specific use of facsimile signatures on all employment contracts with the exception of the Superintendent of Schools. Indiana statute authorizes such specific use of facsimile signatures only upon authorization by the Board of Education of the School Corporation on its own motion.

*Motioned: Hre Mang*

*Seconded: Ken Mertz*

*Approved: 6/0*

#### **Approval of Review and Renewal of Policy 7310, Disposition of Surplus Property**

Mr. Mapes recommended the approval to renew Policy 7310, Disposition of Surplus Property, as is, without any changes.

*Motioned: Ken Mertz*

*Seconded: Scott Heller*

*Approved: 6/0*



#### **Approval of Subsequent Dates for Meeting of the Board of Education**

Mr. Mapes recommended the approval of subsequent dates for meetings of the Board of Education. Approved dates are listed on the Perry Township Schools website.

*Motioned: Scott Heller*

*Seconded: Hre Mang*

*Approved: 6/0*

#### **Approval of Board Member Compensation**

Mr. Mapes recommended the approval of Board member's 2023 compensation at \$2,000.00 per board member annually.

*Motioned: Lee Shively*

*Seconded: Hre Mang*

*Approved: 6/0*

#### **Approval of School Board Attorney for 2023**

Mr. Mapes recommended the approval of Barnes & Thornburg and Associates to serve as Perry Township Schools general counsel for 2023.

*Motioned: Ken Mertz*

*Seconded: Scott Heller*

*Approved: 6/0*

#### **ADJOURNMENT OF ORGANIZATIONAL MEETING**

Mrs. Hartman adjourned the Organizational Meeting at 6:29 p.m.

#### **OPENING OF THE REGULAR BOARD MEETING**

Mrs. Hartman called the Regular Board Meeting to order at 6:29 p.m.

#### **PUBLIC COMMENT**

Ann (declined to give her last name and address) addressed the Board concerning the minutes from the last meeting and a patron's statement about school policy.





### **CONSENT AGENDA**

A motion was made to approve the following Consent Agenda items:

- Minutes of the December 12, 2022 Regular Board Meeting and the December 14, 2022 Executive Session
- Board Members' Conflict of Interest
- Appointment of Building Corporation Directors
- November, 2022 Financial Report
- January 9, 2023 Allowance of Vouchers
- January 9, 2023 Personnel Report
- Perry Township Schools Staff Travel
- Perry Township Schools Out-of-State School Travel
- Fundraisers, Elementary and Secondary

*Motioned: Lee Shively*

*Seconded: Ken Mertz*

*Approved: 6/0*

### **ITEMS OF INFORMATION REQUIRING ACTION**

#### **Recommended Approval of the Adoption of New Courses at Southport High School Beginning with the 2023-2024 School Year**

Mrs. Pollard recommended the approval of the adoption of new courses for the 2023/2024 school year at Southport High School. The courses provide avenues in both Career and Technical Education course work and Advanced Placement or Dual Credit offerings.

*Motioned: Scott Heller*

*Seconded: Chris Lewis*

*Approved: 6/0*

#### **Recommended Approval of the Intra-District Guidelines**

Mr. Mapes recommended the Intra-District Transfer Guidelines. The Intra-District Elementary School Transfer Program (the "IDEST Program") is being implemented by Perry Township Schools, Marion County, Indiana ("PTS"), in accordance with Board Policies 5112, 5114 and 5120.

*Motioned: Lee Shively*

*Seconded: Ken Mertz*

*Approved: 6/0*



### **Recommended Approval of the Acceptance of Donations**

Mrs. Vickie Carpenter recommended the approval of the following donations:

#### **Jeremiah Gray Kindergarten Academy**

Susan Wagner, a local community member, donated 28 handmade hats to Jeremiah Gray Kindergarten Academy. These hats will be given to JGK students in need.

#### **Southport Elementary**

The Cisco Company donated 18 winter coats to Southport Elementary. The coats will be given to SE students in need.

Tina White donated \$600.00 to Southport Elementary. This money will help with the care and revitalization of a pond in the outdoor learning space.

Southport Elementary received a donation of \$500.00 from the Southport Lodge# 270. The donation is to be used for competition fees and robotic materials for the SE Robotics Team.

Morningside Construction Company donated \$500.00 to Southport Elementary. The donation will help support disadvantaged students in the school to be able to attend the 4th grade Camp Framasa trip.

Phoenix Material Management LLC donated \$1000.00 to Southport Elementary. This money will help support disadvantaged students in the school to be able to attend the 4th grade Camp Framasa trip.

Mrs. Jane Pollard recommended the approval of the following donations:

#### **Southport High School**

\$250 donation from Thomas Wright for boys' basketball team meals; Mr. Wright is the guardian of a SHS basketball player.

\$70 cash donation from the SHS Art Club art fair (caricature drawings); the money will be used for supplies for SHS Art Club Bob Ross Day.





\$7000 donation from Bill Nieman, a 1962 SHS graduate. Mr. Nieman would like the money used to enhance the Southport experience (example: A/B Honor Roll).

\$500 donation from Scott Splichal via the Perry Township Kiwanis Club. The money, which the Kiwanis Club sets aside each year for the Key Club, will go toward club operating expenses (for example, thank you cards, homecoming banner, etc.).

#### **Perry Meridian Middle School**

\$800 donation from B and J Mechanical, to be given to teachers and staff for the holiday season. The owners of B and J have a student who attends the middle school.

*Motioned: Ken Mertz*

*Seconded: Hre Mang*

*Approved: 6/0*

#### **COMMENTS AND CONCERNS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Mr. Lewis thanked the Board for welcoming him and looks forward to working with the Board.

Mr. Mertz spoke of the passing of former Board member and Administrator Jon Morris. Mr. Mertz thanked the maintenance team for taking care of building during the holiday break. Mr. Mertz was pleased we could offer the new dual credits and pathways to students.

Mr. Mang thanked the Board and community and looks forward to working with everyone. Mr. Mang hopes to contribute by bringing our diverse community together to make Perry Township Schools stronger.

Mr. Heller welcomed the new Board members. Mr. Heller commented on the new dual credits and pathways and the opportunities they provide our students and families. Mr. Heller addressed statements made by a community member regarding the Superintendent salary and said concerns about a parent's statement at a previous meeting are still being looked into.

Mr. Shively will look into concerns made by a community member regarding the meeting minutes and a statement made by a parent at a previous meeting. Mr. Shively asked the community to continue to communicate with the Board any concerns on the implementation of the Intra-District Guidelines. Mr. Shively welcomed the new Board members and looks forward to working with them.



Mrs. Hartman expressed her excitement regarding dual credits and pathways offered to students and the long term positive impact they may have on our community. Mrs. Hartman mentioned Duab, a public website, and how the required data enables us to compare our district to other districts in the state. Mrs. Hartman commented on the passing of Jon Morris.

Mr. Mapes commended Mr. Kirby Schott, Director of Facilities, Mr. David Gettinger, Assistant Director of Facilities, building Administrators and custodians who worked during the holidays to repair buildings and classrooms throughout the township damaged by five waterline breaks, their efforts ensured we could return to school with no delays. Mr. Mapes welcomed the new Board members. Mr. Mapes presented Mr. Lee Shively a plaque in recognition of his leadership as the 2022 Board President.

#### ADJOURNMENT

Mrs. Hartman sounded the gavel to adjourn the meeting at 7:08 p.m.

EMILY HARTMAN, PRESIDENT

SCOTT HELLER, VICE PRESIDENT

KEN MERTZ, SECRETARY

Absent, February 13, 2023

STEVE JOHNSON, BOARD MEMBER

LEE SHIVELY, BOARD MEMBER

CHRIS LEWIS, BOARD MEMBER

HRE MANG, BOARD MEMBER