

# Southport 6th Grade Academy

## 2024 - 2025

**5715 S. Keystone Avenue**

**Indianapolis, IN 46227**

**Phone (317) 789-1400**

**Fax (317) 780-4401**

[www.perryschools.org/sa](http://www.perryschools.org/sa)

**Follow us!**

**X (formerlyTwitter): @Southport6th**

**YouTube: Southport Academy News**

### THIS STUDENT HANDBOOK BELONGS TO:

Name \_\_\_\_\_

Team \_\_\_\_\_ Advisory \_\_\_\_\_ Locker # \_\_\_\_\_

Bus Number \_\_\_\_\_ Row \_\_\_\_\_ Bus Slot \_\_\_\_\_

1:1 Device Number \_\_\_\_\_ Log in ID # \_\_\_\_\_ Lunch # \_\_\_\_\_

### Vision of Perry Township Schools

ALL students will be empowered to grow academically, socially and behaviorally.

### Mission Statement of Perry Township Schools

The mission of Perry Township Schools is to offer enriching educational opportunities that honor differences, empower strengths and ignite a passion for lifelong learning, enabling ALL students to achieve at high levels.

### Core Values of Perry Township Schools

#### INTEGRITY

Upholding honesty, fairness, and ethical behavior in all interactions and decisions within the Perry Township School District. This includes transparency in communication and accountability for actions.

#### EQUITY

Ensuring fairness and providing equal opportunities for every student to succeed regardless of background, ability, or circumstances. This involves actively addressing disparities and promoting inclusive practices.

#### HIGH EXPECTATIONS INCLUSIVITY

Challenge students academically while creating a culture of respect and acceptance. This approach acknowledges and celebrates the strengths and contributions of every individual, thereby enhancing overall educational outcomes and promoting a positive school climate.

#### RELATIONSHIPS

Building strong, positive connections among students, staff, families, and the broader community. This value emphasizes trust, collaboration, and mutual support to create a supportive learning environment.

#### RESPECT

Valuing and honoring the perspectives, contributions, and rights of every individual within the school district. This includes promoting civility, empathy, and understanding in all interactions.

#### CONTINUOUS LEARNING

Committing to ongoing professional development for staff and providing opportunities for students to learn and grow academically, socially, and emotionally. This value supports lifelong learning and adaptation to new challenges and opportunities.

**Southport Academy Staff expects every student to:**

Be Responsible. Be Respectful. Be Safe. Be Their Best.

Everyone can be successful at Southport Academy.

**Attend school regularly. Come prepared to learn. Complete all work.**



## **ADMINISTRATIVE MESSAGE**

We would like to welcome you to the new school year. We anticipate this year to be one of the most exciting and productive years you have ever had in your educational career. The Student Handbook was developed for your convenience and is an excellent reference. Although it does not contain everything about Southport Academy, it is an excellent guide for information on a wide range of topics.

**Students:** Southport Academy is **YOUR** school. Adults are here to lead and facilitate your learning while assisting you with decisions that impact the school climate. We encourage you to become involved in the activities at your school. Your participation in a variety of activities will make your experiences at SA more worthwhile.

**Families:** Students maximize their learning potential when the school staff and families work closely together. The SA staff is committed to working with you to help your student's experiences at Southport Academy be positive and academically rewarding. You are encouraged to promptly communicate with SA staff when you have a question or concern, so we can work together to address the situation. We look forward to sharing this school year with you.

## PROMOTING SUCCESS: HOME–SCHOOL COMMUNICATION

A student's success depends not only upon the student's own efforts, but also upon school staff and families working together, supporting each other. The key to effective efforts on the part of this is communication. However, because academy school students have more teachers each day compared to elementary school, communication sometimes lapses when it should not. Below are effective ways for families to promote school and personal success for their student, which includes communication recommendations.

1. For individual classes, always contact that teacher first. Each teacher has a direct telephone line with voicemail and an email account.
2. Southport Academy's weekly newsletter, *The Cardinal Connection*, sent via ParentSquare each Friday.
3. Check ParentSquare for messages and assignments from teachers and staff.
4. Check Skyward weekly for grades.
5. Follow us on X (formerly Twitter): @Southport6th.
6. Watch the student-produced announcements on YouTube.
7. Set up a time to visit your child's class(es) with the principal/assistant principal.
8. Call one of the school counselors, Mrs. Shively at 317-789-1461, or Mrs. Ralston at 317-789-1468, to schedule a conference with your student's teachers.
9. Use specific short-term (daily) consequences/rewards to encourage your student's responsibility.
10. Use logical consequences. (i.e., they lose their materials - they earn the money to pay for new ones.)

Below are step-by-step instructions to navigate your way through the different online resources.

### **Canvas**

***Parents/Guardians will need to create an account if this is the first-time logging in.***

*Please visit the site below for more instructions:*

<http://www.perryschools.org/for-parents/technology-resources/canvas-parent-access/>

### **Once you have created an account, you can follow these steps:**

Go to [www.perryschools.org](http://www.perryschools.org) Click the Canvas logo (red circle) in the upper right corner of the home page. Once into the site, you will see the "Dashboard". This view shows you each course your student is enrolled in. Click a class to visit the teacher's page. Each teacher's page will be different, but should have a list of student expectations, tasks, assignments, and contact information. The left side of the screen is the navigation bar. Here you will find quick links to items such as assignments, announcements, and modules. To visit another course, click "Dashboard" on the far-left hand side of the screen. This will take you back to the view of all courses.

### **E-Funds**

Go to [perryschools.org](http://perryschools.org)

Click in the **blue** header titled **For Parents**

Click on **Technology Resources**

Click on **e-funds**

Follow those directions to create or log-in to your account.

## **Skyward**

Go to [perryschools.org](http://perryschools.org)

Click on the **blue** header titled **For Parents**

Click on **Technology Resources**

Click on **Skyward Parent Portal**

Follow those directions to create or log-in to your account.

### **Update Contact Information in Skyward**

Click on **Student Information** (second selection on the left)

Click on **Request Change(s) to my Child's Information**

Click on the appropriate request change box to the right

Make changes and click **save**

### **Gradebook in Skyward**

Click on **Gradebook** (third selection on the left)

Click on **underlined grade** to see the assignments that make up that grade

**E-mail Notifications of attendance, grades, and/or missing assignments**

Click on **Email Notifications** (fourth from bottom on the left)

Click on **Change my Notifications**

Check appropriate boxes

Click **Save**

## **Student Square**

Go to [www.perryschools.org](http://www.perryschools.org) Click the Parent Square logo (multicolored square) in the upper right corner of the home page. This will prompt you to login. Sign in with your Google login. Once into the site, you will see a "newsfeed". This shows you what your teachers, administrators, or coaches have created. You can comment directly on the post. This comment will be private to just you and the creator. To check or see direct messages, look on the far-left hand side of the homepage. There is a "messages" option under the Communication tab. Once you click "messages" you are able to read, send, or reply to any of your teachers, administrators, or coaches. On the upper far right side of the screen you should see your name. If you click here you will be given a dropdown menu with settings. This is where you can change your notification settings.

## **Parent Square**

***Before creating an account, make sure your email address in Skyward is correct.***

Go to [www.perryschools.org](http://www.perryschools.org)

Click the Parent Square logo (multicolored square) in the upper right corner of the home page. This will prompt you to login. You will use the email address that is listed in Skyward.

Once into the site, you will see a "newsfeed". This shows you all the posts your child's teachers, administrators, or coaches have created. You can comment directly on the post. This comment will be private to just you and the creator. To check or see direct messages, look on the far-left hand side of the homepage. There is a "messages" option under the Communication tab. Once you click "messages" you are able to read, send, or reply to any of the teachers, administrators, or coaches that work with your child. On the upper far right side of the screen you should see your name. If you click here you will be given a dropdown menu with settings. This is where you can change your notification settings.

## CONTACTING A SOUTHPORT ACADEMY STAFF MEMBER

During the school day, incoming calls to staff members will be transferred to their voicemail. If you leave a voicemail, all staff members will make every effort to return your call within 48 business hours. However, please be understanding if there are circumstances that lengthen the time it takes to have your call returned.

If you are attempting to contact a staff member and are not receiving responses to voicemails or emails, please contact the principal or assistant principal through our front office (317-789-1400) and we will be glad to assist.

## STAFF CONTACT INFORMATION

Staff Member	Position	Phone	E-Mail
Stacy O'Brien	Principal	317- 789-1400	sobrien@perryschools.org
Jay Myers	Assistant Principal	317-789-1400	jmyers@perryschools.org
Sarah Anderson	Administrative Assistant	317-789-1421	sanderson@perryschools.org
Angie Van Velse	Treasurer	317-789-1422	avanvelse@perryschools.org
Taylor Braughton	Student Services Sec.	317-789-1462	tbraughton@perryschools.org
Brianne Shively	School Counselor (A-L)	317-789-1461	bshively@perryschools.org
Wendy Ralston	School Counselor (M-Z)	317-789-1404	wralston@perryschools.org
Taylor Braughton	Attendance	317-789-1402	tbraughton@perryschools.org
Chandra Davis	Clinic	317-789-1441	cdavis@perryschools.org
Jennifer Wilson	Cafeteria Manager	317-789-1445	jwilson@perryschools.org

## WHO? WHAT? WHERE?

Address/telephone change.....Student Services  
 Athletics.....Main Office  
 Technology Fees & Other Fees .....Main Office  
 Class Schedule.....Student Services  
 First-aid & Medical.....Student Services (Clinic)  
 Locker.....Student Services  
 Lost and found .....Cafeteria  
 Overdue books ..... IMC  
 Pass for tardiness to school (after 8:10 a.m.).....Student Services

Student Services.....317-789-1462  
 Main Office.....317-789-1400  
 Attendance Line.....317-789-1402  
 Clinic.....317-789-1441  
 Treasurer.....317-789-1422  
 Athletic Director..... 317-789-4691

## CLOSINGS AND DELAYS

In the event of a delay or closing due to unforeseen circumstances (weather and emergencies), the superintendent will notify every family through our ParentSquare system. FOR THIS SYSTEM TO BE EFFECTIVE, FAMILIES NEED TO KEEP THEIR CONTACT INFORMATION UP-TO-DATE.

## STUDENT TELEPHONE USE

Students will be permitted to use the office telephone for **EMERGENCY** purposes only. Students are NOT to use their personal phones or classroom phones during the school day. Students will not be called out of class to use the phone unless it is an emergency. We **do not** consider forgotten things like: lunch money, books, homework, other school supplies, going home with a friend, etc. an emergency. Students must have permission to use the telephone in student services or the main office. Students are to have made prior arrangements for pick up for all after-school activities.



# **IMPORTANT SCHOOL EVENTS**

## **PICTURES**

Wednesday, July 24 (During Student Orientation)

Monday, August 5 (During Lunch: Students who did not attend Orientation)

Friday, September 27 (During Lunch: Picture retakes for students new or absent)

Friday, February 7 (Group Yearbook Pictures)

Friday, April 4 (During Lunch: Spring Pictures)

## **MEET-YOUR-TEACHERS NIGHT**

Wednesday, August 21 @ 6:00 p.m.

## **HEARING SCREENING**

To be determined

(New students to Perry Township)

## **VISION SCREENING**

Thursday, August 15

## **FAMILY ENGAGEMENT NIGHT**

Wednesday, October 23 @ 6:30 p.m.

Thursday, March 6 @ 6:30 p.m.

## **GRANDPARENTS DAY**

Friday, November 8

## **VETERANS' DAY CELEBRATION**

Friday, November 8

## **BAND PERFORMANCES**

### Dress Rehearsals

Tuesday, December 3rd - Periods 1&2

Monday, May 19th - Periods 1&2

### Performance

Holiday Concert - Wednesday, December 4th @ 6:00 p.m.

Spring Concert - Tuesday, May 20th @ 6:00 p.m.

### Events

Kings Island Trip - Saturday, May 24th

## **ORCHESTRA DRESS REHEARSALS/PERFORMANCES**

### Dress Rehearsals

Thursday, December 12, 3:00-4:30 p.m.

Monday, May 19, 3:00-4:30 p.m.

### Performances

Tuesday, December 17 @ 6:30 p.m.

TBD @ 6:00 p.m.

## **CHOIR PERFORMANCES**

Wednesday, November 13 @ 6:30 p.m.

Monday, May 5 @ 6:30 p.m.

## **SOUTHPORT ACADEMY HONOR AWARDS**

Tuesday, May 27 @ 9:00 a.m. SMS Auditorium

## **LOCKER CLEAN OUT/LOST AND FOUND DONATED**

Friday, October 4; Friday, December 20; Friday, March 14; Wednesday, May 28

## **MIDTERM GRADE REPORTS**

Wed., August 28; Wed., November 13; Wed., February 12 ; Wed., April 23

## **PROGRESS REPORTING CALENDAR**

### End of Grading Period

Friday, September 27; Thursday, December 20; Friday, March 7; Thursday, May 29

(dates may be subject to change - families will be notified if this occurs)

## **ILEARN TESTING & CHECKPOINT PILOTS**

This school year, Perry Township schools will be doing a pilot with the IDOE to administer quarterly Checkpoint assessments throughout the school year. The ILEARN testing window will be from April 14–May 9, 2025. Please do not schedule appointments that would cause students to miss any of the testing.

**To receive a printed copy of the grade report, follow these steps in Skyward:**

1. Click on Student Information.
2. Click on Request Changes to my Child(s) Information (upper right-hand corner).
3. Click on Request Changes to Family Information.
4. Update checkbox under Family Options. Then, click SAVE in the upper right-hand corner.

## **TESTING READING LEVELS**

The Lexile Framework for Reading is an approach to reading measurement that matches students to appropriately challenging reading materials. The Lexile Framework measures both reader ability and text difficulty on the same scale, called the Lexile scale. This approach allows families and teachers to encourage reader progress using Lexile measures and a broad range of Lexile products, tools and services. Students are encouraged to select books that are challenging. *For more information regarding the Lexile, please go to [www.lexile.com](http://www.lexile.com)*

Tier 4 – 1070-1385 -Above Grade Level

Tier 3 – 920-1069 – At Grade Level

Tier 2 – 730-919 - Approaching Grade Level

Tier 1 – 0-729 – Below Grade Level

## **SOUTHPORT ACADEMY HONORS PROGRAM**

Tuesday, May 27 @ 9:00 a.m.

Each Spring Southport Academy honors its students for outstanding academic achievement, effort, and attendance. Listed below are the specific awards that are awarded: Our Academic Honor Awards are based on the first three grading periods.

All A's

All A's & B's

Outstanding Effort Student

Outstanding Science Student

Outstanding Math Student

Outstanding Language Arts Student

Outstanding Social Studies Student

Outstanding Art Student

Outstanding Physical Education Student

Outstanding World Culture Student

Outstanding English Language Learner Student

Outstanding Band, Choir, Orchestra Student

Cardinal Readers Award–Read 40 Current Year YHB

Read More than 1 Million words

Spell Bowl

Math Bowl

Cardinal Coders Robotics Team

Persistent Attendance–No more than 7 absences or 5 tardies

Perfect Attendance with Honors–Present every day (never left early or arrived late)

## **VISITORS AND SPECIAL ITEMS**

Upon entering door #1, visitors are asked to sign in at the Main Office. At that time, visitors will be asked for identification and they will receive visitor badges. Visitors are always welcome. If you bring in outside food, it must be consumed in the office. If you need to speak to a specific teacher regarding a student, we ask that you contact our school counselors, Mrs. Shively (Last Names A-L) or Mrs. Ralston (Last Names M-Z), to set up a conference time. To visit your child's classroom, please contact our Assistant Principal or Principal at 317-789-1400.

Due to medical conditions, balloons, flowers, etc. delivered to school for celebrations will remain in the main office until the end of the day and may need to be picked up by families.

*\*Further information can be found in the Student Success Handbook.*

## **SCHEDULE**

Under normal circumstances, students are not to arrive at school prior to 7:45 a.m. Students are tardy to school if not in the building by 8:10 a.m. Once in the building, students may still be counted tardy to first period if students are not in class by the tardy bell. Each student will have an Advisory class on Monday, Tuesday, Thursday and Friday from 8:10–8:30 a.m.

Dismissal time is 2:55 p.m. Wednesday dismissal time is 2:30 p.m. Students are to go straight home after school hours unless participating in an adult-supervised, school-sponsored activity. Main office hours are 7:00 a.m.– 3:30 p.m. on school days.

## **INTERNET & TELECOMMUNICATIONS GUIDELINES FOR STUDENTS**

### **STUDENT USAGE GUIDELINES:**

It is important to remember that the use of the Internet is a privilege, not a right. Any infraction of the following usage guidelines may result in the revocation of Internet privileges.

1. All school use of the Internet must be in support of education and research and consistent with the mission of the Perry Township Schools.
2. Internet accounts are to be used only by the authorized owner of the account for authorized purposes.
3. Passwords must be guarded and protected. Users must not share their password with anyone or let others use it.
4. Users shall not reveal their home address or phone number or the addresses and phone numbers of others. Users must be cautious in responding to unsolicited online contact.
5. School Corporation Internet resources and accounts may not be used:
  - a. To access another person's materials, information, or files without permission.
  - b. To access, upload, download, distribute, or transmit pornographic, obscene, abusive, or sexually explicit language or material.
  - c. To violate any local, state, or federal statute.
  - d. To vandalize, damage, or disable the property of another person or organization.
  - e. To violate copyright, or otherwise use another person's intellectual property without his or her prior approval or citation.
  - f. For commercial or for-profit purposes.
  - g. For extensive personal and private business.
  - h. For product advertisements.
  - i. To access "chat rooms" and other forums which are devoid of any educational purpose.
  - j. To subscribe to or solicit information which incurs a cost.
6. Users shall not misrepresent other users on the network.
7. Electronic mail (e-mail) is not guaranteed to be private.
8. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
9. Subscriptions to Listserv must be reported to the Building Coordinator. Prior approval for Listserv is required for students.
10. Listserv mail must be monitored daily and deleted from the personal mail directory to avoid excessive use of file server hard-disk space.

From time to time, Perry Township will make determinations on whether specific uses of the network are consistent with the acceptable use policy. Infringement on these guidelines will result in some, if not all, loss of Internet privileges as determined by the building administration or District System Administrator.

Staff can monitor all student computer activity at school and at home with Blocksi. Blocksi monitors all student email and document activity and notifies administration and counselors in the event of inappropriate or concerning content accessed on school-issued platforms.

*\*Further information can be found in the Student Success Handbook.*

## CHROMEBOOK RESPONSIBILITY FOR STUDENTS

The student is responsible for using reasonable care to maintain an undamaged, fully-working Chromebook at all times. Perry Township Schools reserves the right to charge the full cost for repair or replacement when damage occurs due to gross negligence. Examples of gross negligence include, but are not limited to:

- Leaving equipment unattended and unlocked
- Lending equipment to others
- Using equipment in an unsafe manner or environment
- In the event the Chromebook is lost or stolen, the student and family will be billed the full cost of replacement

Any fees that are assessed will be reviewed regarding the manner in which the damage occurred and damage/replacement fees will be determined by the administration at Southport Academy.

ITEM	DISTRICT COST
Chromebook (missing, stolen, damage beyond repair)	\$200.00
Screen or Screen Protector replacement (cracks, dents)	\$50.00
Soft Case (damaged, smell, missing)	\$18.00
Charger (damaged, missing)	\$40.00
External damage to shell requiring replacement (dents, cracks, beauty issues)	\$50.00
Keyboard damage (missing keys, spills, marks)	\$65.00
Hinge Cover Removed/Missing	\$15.00
Camera/Camera Bezel	\$15.00
Bad battery or charger	No Charge

## TEAMS/CURRICULUM

Southport Academy is organized in interdisciplinary teams. Interdisciplinary team organization allows students to be part of a smaller group. Each team has two language arts/social studies classrooms and two math/science classrooms. Every student is on a team, travels with other students on the team most of the day, and has a locker near the team area.

**Language Arts/Social Studies Block:** Regular or High Ability

**Mathematics/Science Block:** Regular or Pre-Algebra, Regular or Advanced Science

**PLTW (Project Lead the Way):** In Lieu of Science (1 quarter)

**Specials:** Physical Education (1 Semester), Art (1 quarter), World Culture (1 quarter)

**Music:** Band, Choir, Orchestra, (In Lieu of Music–Discovery or Interventions)

**Advisory:** Social Emotional Learning using *Second Step*, Announcements, Grade Checks, and Goal Setting

## **HOMEWORK GUIDELINES - FREQUENCY AND AMOUNT**

- \* Homework may be given Monday–Thursday and may be assigned Friday when necessary.
- \* Teachers of subjects who regularly assign homework should attempt to do so in the 20-30 minute range for each subject each evening when appropriate.
- \* Long-term projects, unfinished homework, and make-up work may be done on weekends and short vacation periods.
- \* No homework shall be given that requires students to work over longer vacation periods.

These are defined as:

1. Fall Break
2. Thanksgiving Break
3. Winter Break
4. Spring Break

*This policy means that no assignments are due on the day students return from these breaks.*

- \* Subjects in which homework is regularly assigned:

1. Language Arts
2. Social Studies
3. Math
4. Science

- \* Subjects in which homework is intermittently assigned:

1. Art
2. Physical Education
3. World Culture
4. Music

- \* Practice time for instrumental music:

Practice time for band and orchestra students is not included in the homework times listed above. Instrumental music students' practice time will usually range from 1-5 hours each week.

- \* Homework will not be assigned as punishment.

*\*Further information can be found in the Student Success Handbook.*

## **HOMEWORK HELP**

**Rose-Hulman Institute of Technology's** Homework Hotline provides **FREE** math and science homework help to Indiana students.

- September - May
- Sunday - Thursday
- 7:00-10:00 p.m. (Eastern Time)

Call toll free at **1-877-ASK-ROSE** or visit **[www.askrose.org](http://www.askrose.org)**

## **TUTOR.COM 24/7 ONLINE OFFICE HOURS FOR EVERY CORE SUBJECT**

Math, Science, English and Social Studies teachers are not available 24/7, and not every student has someone they can turn to for help at home. When a classroom teacher can't be available, Tutor.com can be--whenever and wherever a student needs help.

## **REPORTING OF STUDENT PROGRESS**

Families are kept informed of their child's progress through midterms (if receiving a D or F), report cards, Skyward, emails, telephone calls, and through parent conferences. The computerized report cards at the academy are normally issued the following week of the completion of each grading period. Only final grades are placed on permanent record cards.

### **Perry Township Grading Scale**

<b>Letter Grade</b>	<b>Percentage</b>	<b>Letter Grade</b>	<b>Percentage</b>
A	93-100	C	73-76
A-	90-92	C-	70-72
B+	87-89	D+	67-69
B	83-86	D	63-66
B-	80-82	D-	60-62
C+	77-79	F	50-59

S=Satisfactory
N=Needs Improvement
U=Unsatisfactory

### **Effort Grades**

Effort ratings from 1 (highest) to 5 (lowest) are issued each quarter to indicate a student's effort in relation to his/her potential according to the professional judgment of the teachers.

### **Cardinal Reading Counts (CRC)**

Students will receive two performance grades each quarter for CRC's. The first performance grade will be a percent of points earned for reading books. Students will be required to read and meet a predetermined benchmark. Students have three attempts to pass (80% or better) a reading comprehension quiz after each book. A second performance grade will be entered at the end of the quarter that is an average of all Reading Counts quizzes (passed and failed). Teachers may assign practice assignments for CRC's as well.

### **Late Assignments**

Assignments may be accepted late but penalized at teachers' discretion. Students will receive a day to make up work for each day of absence once the student returns to school.

### **Midterms**

Midterm grade reports will only be communicated to families and students with D's or F's.

# GRADING VS. GRADE

The purpose of **GRADING** is to engage teachers and students in the process of assessing progress toward targeted knowledge and skills to inform learning and instruction. The purpose of a **GRADE** is to communicate to students, families, and teachers the level of competency a student has achieved toward a standard or learning target. A grade is a reflection of both Practice and Performance activities.

## PRACTICE AND PERFORMANCE



### WITH SUPPORT 20%

Checking progress toward targeted knowledge and skills that helps to inform both the student and teacher about the learning taking place.

With this information, instructional decisions can be made about what comes next in the learning process.

### NO SUPPORT 80%

Assessing progress toward targeted knowledge and skills that shows a level of competency.

This is a measurement of achievement. An example of what a student can create or produce as a result of the learning process.

### LOWER STAKES

- Freedom to Fail
- More Chances
- Re-Dos and Edits Welcome
- Feedback is Critical
- Smaller Chunks
- More time given

### HIGHER STAKES

- Proof of Mastery
- Without teacher Support
- Demonstration of Skills
- New ability to defend, argue
- Fewer Opportunities



Perry Township Schools

# DRESS CODE EXPECTATIONS

## **PURPOSE**

It is the desire of the Southport Academy staff to create a learning environment that focuses on academic achievement and a sense of community. In so doing, we hope to accomplish the following: Create an environment for all students that encourages and promotes:

- A positive, healthy self-esteem
- Unity, comradery, sense of belonging, and purpose
- Character development rather than physical appearances
- Academic challenges versus socioeconomic status

Students and families share the responsibility for making sure that students dress cleanly and neatly at all times to make sure students maintain a healthy and respectful appearance by adhering to the expectations of the dress code policy while attending school and school activities.

**Administrators will take disciplinary action when students fail to adhere to the dress code policy. The administration reserves the right to determine what is considered inappropriate or disruptive to the educational environment.** The best advice is: "When in doubt, rule it out."

Following is a list of appropriate dress for Southport Academy students:

## **TOPS**

**Tops may be long sleeve or short sleeve and must be a solid color and free of stripes, patterns, designs, or logos larger than a quarter. All under shirts (including t-shirts) must be solid color and worn under collared shirts. Additionally, acceptable tops must fall into the following categories:**

- Short-sleeved or long-sleeved buttoned-down shirts with collars
- Short-sleeved or long-sleeved polo shirts with collars
- Sweaters or sweatshirts without writing or artwork worn over shirts with collars
- Short-sleeved or long-sleeved Southport Spirit shirts with collars
- Short-sleeved or long-sleeved turtlenecks (regular or mock)

## **BOTTOMS**

**Clothing items worn as bottoms must be tan, beige, navy blue, gray, green or black in color. Jeans, sweatpants, leggings, yoga pants, athletic pants, or stretchy materials are not accepted. Bottoms are not permitted to have the pant legs rolled up or gathered.**

**Clothing items worn as bottoms may fall into the following categories:**

- Knee-length or longer shorts (Before Fall Break and After Spring Break)
- Knee-length or longer capris (Before Fall Break and After Spring Break)
- Knee-length skirts
- Dress pants

## **FOOTWEAR**

**Acceptable footwear includes any hard-sole shoe with a closed toe and heel strap. Flip flops, slides, slippers, slip on sandals, and all other soft-sole shoes present safety issues and, therefore, will not be permitted.**

## **OUTERWEAR**

**Coats, hooded tops, zip-up/button-up jackets, hats or other head coverings (unless for religious reasons), and all other outerwear must be stored in students' lockers during the school day. While in the school building, students should wear their lanyards around their neck with their student ID.**

**Additional items that are NOT permitted include, but are not limited to the following:**

- Holes, rips, tears, frays, patches, or cut clothing
- Writing on skin or clothing (including homemade shirts)
- If deemed a disruption or safety concern, rings, chains, or other adornments
- If deemed a disruption, excessive hair style
- Bags/Purses must be stored in lockers throughout the day

**Students arrive at school in compliance with dress code and remain in compliance with dress code until arriving at home. Students are to wear the following apparel as it is intended to be worn and sized to fit. Clothing items should not be tied around students' waist area. Students are to wear their school-issued lanyard with their student ID at all times.** *\*Further information can be found in the Student Success Handbook booklet.*

## **SPIRIT & THEME DAYS**

During the school year, we will have days when students may choose to wear other favorite clothes, fun theme clothes, or spirit clothes if they contribute a \$1.00 donation for the organizations listed below. On these days' students will be allowed to wear solid blue or black jeans free of holes, rips, tears, frays, patches, and inappropriate or excessive designs. **No** homemade spirit shirts. These days will be announced in advance with expectations posted on our website.

Friday, August 2–Waycross

Friday, September 6–Ovarian Cancer

Friday, October 4–Breast Cancer

Friday, November 1–Hunger Inc.

Friday, December 6–Help a Student Fund

Friday, January 10–American Heart Association

Friday, February 7–Leukemia & Lymphoma Society

Friday, March 7–Little Red Door

Friday, April 4–Riley Dance Marathon

Friday, May 2–Help a Student Fund

## **SPECIAL EVENT DAYS**

Friday, August 30 – PTO Southport Sprint

October 21-25 – Boo Pops  
(Sold during lunch–distributed 10/31)

December 9-13– Candy Grams  
(Sold during lunch)

February 14–Let Your Love Glow Lunch

May 9–S6A Color Blast

## **PERSONAL PROPERTY**

If a student brings personal property to school, the student will be responsible for its safekeeping. School officials will not pursue the theft of unauthorized items. Students are not to bring: electronics/tech items, skateboards, rubber bands, permanent markers, laser lights/pointers, toys, playthings, or other similar items to school or on the bus. Personal property will only be returned to a parent or guardian.

## **ELECTRONIC DEVICES**

Perry Township Schools does not authorize use of cell phones, music playing devices, or any other electronic devices not required for school use during the school day. **Cell phones/smart devices are to be kept in a student's assigned locker and turned off during the school day.** Violations may result in disciplinary action as well as confiscation. School officials reserve the right to search the contents of the cell phone/smart device if there is reasonable suspicion that the search will reveal information regarding a violation of school rules beyond electronic device use or there is a safety concern. School officials and/or the school corporation hold no responsibility to repair or replace personally owned electronic devices. **All confiscated items must be picked up no later than the end of the school year. Students are not to take photos and/or record video on school grounds, school buses, bus stops, or school-sponsored events.**

*\*Further information can be found in the Student Success Handbook.*

## **GUM CHEWING AND CANDY**

**Chewing gum and eating candy is a distraction to the learning process.** This distraction affects the teacher, other students, and the student with the gum or candy. Careless disposal of gum and candy in drinking fountains, furniture, and carpet presents sanitation problems, unnecessary work for the custodians, and sometimes costly repairs. **Gum and candy are not allowed, unless issued by staff.** Repeated violations of the gum and candy policy may result in a referral to the office.

## **SELLING/TRADING THINGS IN SCHOOL**

Selling, bartering, and/or trading of things in school is strictly prohibited. No candy, gum, cookies, or other items sold to make money for individual causes will be allowed. Solicitations for fundraisers will not be allowed in school.

## **BEHAVIOR & STUDENT CONDUCT**

The following rules and regulations will govern all students enrolled at Southport Academy. Failure to comply with these rules shall constitute grounds for consequences from an Administrator including but not limited to verbal reprimand/in-school counseling, parent/guardian contact, parent/guardian conference, lunch detention, classroom suspension, after-school detention, in-school suspension, mediation agreement, contracts, suspension, alternative to expulsion, or expulsion.

**Students will be held accountable for the following (Examples are, but not limited to):**

### **Misconduct**

Cafeteria Violations  
Combative Acts/Gestures  
Disrespect  
Disruptive Behavior  
Disruptive Dress/Appearance  
Distributing Materials without Permission

Improper Hall Conduct  
Insubordination  
Littering  
Misuse of School Property  
Refusal to Identify Self

Tardiness  
Throwing of Objects  
Unpreparedness/Unwillingness to Work  
Verbal Abuse & Use of Profanity

### **Serious Misconduct**

Bullying / Cyber Bullying  
Damage/Destruction of Property  
Excessive Tardiness  
Failure to Accept Assigned Punishment  
Fighting  
Forgery  
Gambling

Gross Disruption  
Gross Insubordination  
Loitering  
Lying and/or Cheating  
Membership in Gangs or Secret Societies  
On School Property During Suspension

Possession of Drug or Alcohol Paraphernalia  
Possession/Use of Tobacco Products  
Restroom Misconduct  
Stealing Items  
Trespassing  
Truancy

### **Illegal Misconduct**

Arson  
Assault  
Battery  
Commit a Violent Act  
Deliberate Damage/Destruction of Property  
Disrupting School-Under Weapons

Drug and Alcohol Violations  
Extortion  
False Alarms  
Fireworks  
Inciting Others to Break Law  
Influence of Drugs/Alcohol  
Over-the-Counter Drug Violation

Possession of Stolen Property  
Repeated Failure to Comply  
Repeated Violation of Rules  
Sexual Misconduct  
Stealing Items of Greater Value  
Unauthorized use of Electronic Devices  
Willful Exposure

### **Additional Violations:**

- Public displays of affection (hugging, kissing, holding hands)
- Possession of beverages, food, or candy on the bus or on school property
- Failure to make specific arrangements for pick-up following after-school activities
- Sending electronic messages (chat, instant message, e-mail, text, Google, etc) without the teacher's consent
- Inappropriate touching
- Viewing or possessing pornography

*\*Further information can be found in the Student Success Handbook.*

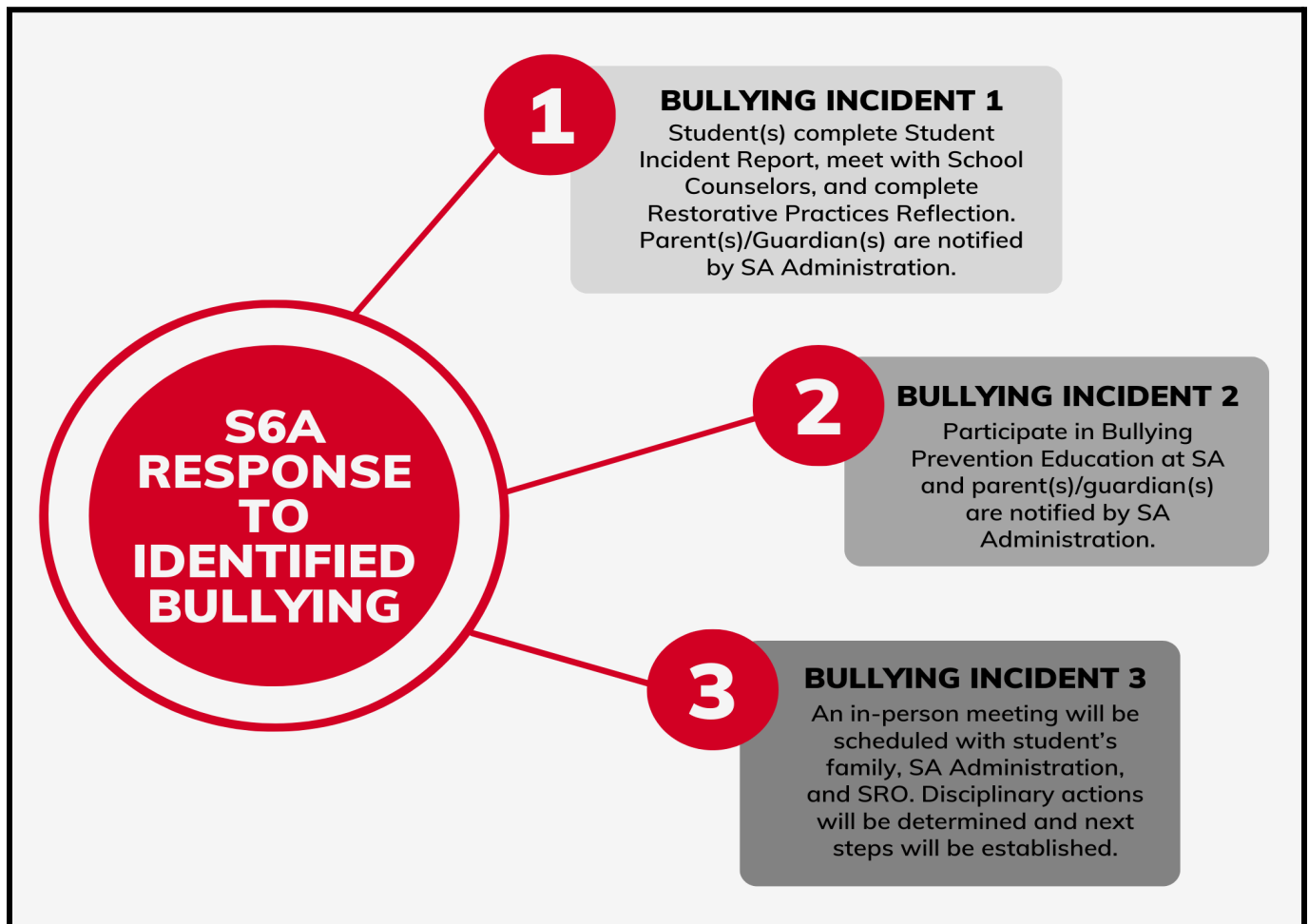
## **BULLYING POLICY**

Perry Township Schools prohibits bullying as described in student discipline code IC 20-33-8-12. Bullying can be physical (hitting, kicking, shoving, etc.) verbal (taunting, teasing, racial slurs or verbal harassment) or non-verbal threatening (obscene gestures).

Bullying is defined as "deliberate physical or psychological abuse of an individual by one student or a group of students over time to create an ongoing pattern of harassment and abuse."

Students should report any bullying to a school employee and complete a student incident report on our website. Typically bullying involves an imbalance of power and/or status with name calling, fighting or combative acts or gestures. Repeated acts of bullying will result in disciplinary action.

*\*Further information can be found in the Student Success Handbook.*



## **GANG ACTIVITY POLICY**

For purposes of this policy, Perry Township Schools defines a gang as “any group of two or more persons who join together for destructive or violent purposes,” and/or as defined by IC 35-42-2-1. The presence of gang and gang activities can cause a substantial disruption of and interference with the educational function of the school system. Perry Township Schools will not allow disruptive students to interfere with its educational function and responsibilities, and endeavors to maintain an atmosphere in the schools that is conducive to learning. Therefore, Perry Township Schools will not tolerate gangs or gang-like activities. Students are in violation of this policy if involved in substantiated gang related incidents and will be dealt with to the fullest extent allowed by the Perry Township Schools and the statutes of the State of Indiana.

## **SCHOOL BUS CONDUCT AND SAFETY**

All students who ride a school bus should feel that they belong, are respected, and share the rights and privileges, as well as the responsibilities, of the entire bus. Obeying the rules will better ensure the rights, safety, and well-being of all students. Infractions of bus rules will result in disciplinary action, which may result in the loss of bus riding privileges.

*When waiting for the bus, please remember, for your safety, stand 10 feet back from the roadway.*

*\*Further information can be found in the Student Success Handbook.*

## **IF YOU MISS THE BUS**

If you miss the bus, let your family know immediately and make arrangements to get to school as soon as possible. Failure to reach school for this reason is an unexcused absence.

## **RIDING BUSES OTHER THAN ASSIGNED BUS**

Students are required to get off the bus at assigned stops and required to ride the same bus both morning and afternoon. Only in an **emergency situation** will students be allowed to ride a different bus home or to school. A parent/guardian note is **required** describing the emergency, and this note **must be submitted to the assistant principal by NOON**. The receiving parent/guardian must **also** write a note stating their knowledge of the situation. **(Staying overnight at a friend’s house is not considered an emergency.)** If permission is given, the note will be signed and the student will give to the bus driver.

## **STUDENT MORNING CAR RIDER DROP-OFF PROCEDURES**

**Drop-off Time: 7:45-8:00 a.m.**

- Enter the south entrance from Keystone Ave.
- The right lane will exit north on Keystone Ave. and the left lane will exit south on Keystone Ave. Please do not switch lanes.
- Make sure your student is ready when you stop and exits the vehicle on the right side (school side). Stopping for more than a few seconds can unnecessarily delay the people behind you.
- Leave no space between vehicles. If you need to park, please park in the unmarked spaces or visitor space at door #1.
- Please only drop-off students in the drop-off zone between the signs. If you drop off in any other non-designated areas, you could be ticketed by a Perry Township Officer.
- Once you pass the first sign, come to a stop. Turn on your flashers and drop off your student.
- Keep an eye out for students. They don’t always look before stepping in front of vehicles.
- Once in the building, students will go straight to the cafeteria to wait for the bell. They may NOT go to their lockers or to the restroom until the 8:00 bell.
- Speed Limit is 15 mph. Signal when exiting the lot. Follow directions of school/police staff.

**While waiting on the ramp to go to the cafeteria:**

1. Be respectful of others.
2. Keep hands, feet and belongings to self.
3. Dispose of drinks, food, gum or candy before entering the building
4. Enter Door 1 after 8:10 a.m.

**STUDENT AFTERNOON CAR RIDER PICK-UP PROCEDURES**

**Pick-up Time (Monday, Tuesday, Thursday, Friday):** 2:55-3:10 p.m.

**Pick-up Time (Wednesday):** 2:30-2:45 p.m.

- Enter the south entrance from Keystone Ave.
- Leave no space between vehicles. Your student will need to walk to get to your vehicle. If you need to park to leave your vehicle, park in the unmarked spaces or visitor space at door 1.
- Please only pick-up students in the pick-up zone between the signs. If you pick-up in any other non-designated areas, you could be ticketed by a Perry Township Officer.
- Once you pass the first sign, come to a stop, and see your student then turn on your flashers.
- Once your student is in the vehicle turn off your flashers and turn on your left signal to proceed to the exit lane.
- Keep an eye out for students. They don't always look before stepping in front of vehicles.
- At the exit, the right lane turns north on Keystone and the left lane turns south on Keystone.
- Speed Limit is 15 mph. Signal when changing lanes or exiting the lot. Follow directions of school/police staff.

**CAFETERIA**

Money can be deposited by cash, check or online. Cash and Check payments may be placed in the black boxes located in the cafeteria or the main office. The student's name and lunch number must be placed on the outside of the envelope. On-line payments may be made by going to [perryschools.org](http://perryschools.org). Please allow 24 hours for online payments to be available in the student's account. Account balances may also be checked online. Please contact the school if you need assistance with your student's account or if you believe you qualify for financial assistance.

Students must purchase a meal before ala carte items can be purchased. Milk may be purchased with lunch from home. No off-campus food (including soft drinks) may be brought into the school cafeteria during lunchtime.

- Breakfast and lunch is free to all students.
- Ala Carte items are priced individually. (See menu available in the cafeteria and online at [perryschools.org](http://perryschools.org)).
- Grab & Go breakfast is served in the cafeteria from 8:00-8:10 a.m.
- Additional items are also available for purchase in the BIRD FEEDER. **Limited to 2 per day and only consumed by the purchaser.** Students without an ID, in Lunch Detention, or ISS may not purchase items from the Bird Feeder.
- Students without an ID will be called to the serving lines last.
- No parties/food items may be brought into school.

## STUDENT SERVICES

Southport Academy offers a variety of services to students, families, and faculty members. These services include helping students to achieve academic success, assisting with educational planning, interpreting test results, and assisting in scheduling. In addition, the staff assists students individually, as well as in support groups, dealing with personal and family issues. In some cases, referrals to private and community agencies may be used to enhance our school services.

## TARDINESS TO CLASS

It is important that the students develop the lifelong desirable habit of being time responsible. Our school has developed a system of procedures and passes to enable students to conduct any necessary business without being late. Teachers should be able to begin class instruction without having to stop, admit late students, and then begin again. Repeated tardiness to class shall constitute grounds for consequences from an Administrator including but not limited to: parent/guardian contact, lunch detention, after-school detention, in-school suspension, or out-of-school suspension. Teachers will inform families on the student's second tardy to class so that together this problem may be solved.

## TARDINESS TO SCHOOL

1. Most tardiness to SA can be prevented. Students may arrive at SA no earlier than 7:45 a.m.
2. Students tardy to school (after 8:10) must: enter at door 1, report to student services, sign-in, and give reason for tardy, and receive a pass to class.
3. Continued tardiness will result in a referral being made to the Social Worker. This referral is computer generated on the student's 5th tardy to school.
4. The school counselor will also become involved with the student who is repeatedly tardy.
5. Excessive tardies to school may result in being put on Legal Notice and other disciplinary action may apply (i.e., after-school detention) This means a doctor's excuse is needed when absent. Students will be referred to other authorities for multiple unexcused tardies to school.

## ABSENCES

Regular attendance is a prerequisite for good education. Regular attendance also indicates desirable health habits. It is the student's responsibility to have regular attendance.

**PARENTS/GUARDIANS SHOULD CALL THE ATTENDANCE NUMBER (317-789-1402) TO REPORT AN ABSENCE.** The reason for the absence should be reported in this phone call along with the caller's phone number and the student's birthdate. If phone contact has **NOT** been made with the parent/guardian, the student **MUST** bring a parent note to Student Services upon returning to school. **Truancy** is the willful refusal of a student to attend school. Examples include, but are not limited to the following:

1. Leaving school for any reason without signing out or receiving permission from the office.
2. Student refuses to attend school.
3. Absence from school without prior permission from parent/guardian. This includes when a student misses the bus if the parent/guardian is unaware the student has missed the bus.
4. Absence from class without proper permission.

The policy for credit /no credit on completed work due to absence is listed below:

	<b>CLASSWORK/HOMEWORK</b>	<b>TEST/QUIZZES/PROJECTS</b>
Regular Absence	Full credit	Full credit
In-school suspension	Full credit	Full credit
Out-of-school suspension	Full credit	Full credit
Truancy	No credit	Cannot be made up

*\*Further information can be found in the Student Success Handbook.*

## WORK MISSED WHILE ABSENT

When students are absent, they are expected to make up work. Once they return to school, they will have one day to make-up work for every day they were absent. Work not made up will be reflected in lower grades. **Students who have been ill or hospitalized** or will be absent **three or more days** because of illness may have their assignments sent home by contacting Student Services (789-1462). To request assignments, parents/guardians should call before 8:00 a.m. or the day before assignments are to be taken home. Assignments are also available through Canvas. Student Services **does not gather assignments** for students who know ahead of time that they will be out of school for an extended vacation, funeral, etc. It is the **student's responsibility to request the assignments from each teacher** by contacting the teacher when the student is absent. It is expected that the work will be completed and returned to the teachers when the student returns to school or before additional work is requested.

*\*Further information can be found in the Student Success Handbook.*

## WITHDRAWING FROM SCHOOL

Parents/Guardians are to inform Student Services in advance when withdrawing their child from school. **On the last day the student attends Southport Academy, students should plan to stay the entire day.** All textbooks, IMC materials, and any other property belonging to the school must be returned. Copies of the withdrawal form and the health record will be given to the student to take to the student's new school. Additional records will be copied and sent to the new school upon request from the school.

## CRISIS INTERVENTION PROCEDURES

Perry Township Schools take a proactive stance in dealing with the safety of its school children and personnel. Each school in Perry Township has in place a Crisis Intervention Plan, approved both by the Administration and the School Board, for dealing with a crisis situation should one occur. The major goals of a crisis intervention plan are to avoid panic and confusion in initial reactions to the crisis situation, to keep physical and/or psychological suffering to a minimum, to assist the school family in coping with a traumatic situation, and to restore the school to normal operation as soon as possible.

Principals instruct their staff members in the appropriate procedures to be followed in a variety of situations. Each school principal has the ability to reach families in the event of a school emergency and the ability to deliver important school information in as timely a manner as possible by means of a program known as ParentSquare. For this system to be effective, families need to make sure that Student Services has up-to-date contact information for them at all times.

## EMERGENCY DRILLS

Throughout the school year we will conduct, at least six (6) Fire, four (4) Severe Weather, and two (2) Lockdown Drills.

## TEXTBOOKS

Textbooks are loaned to students for their use during the school year. Most textbook content is available online. Students are expected to pay for damages to or lost textbooks.

## LOST AND FOUND

All lost/found items will be brought to the cafeteria. Students should be sure that their full name is on all personal belongings, materials, and books. Having student names on all items makes it easier to return items to students. Students are encouraged not to leave their books, school materials, or personal items unattended at any time. **Students may check the lost and found for missing items during their lunch. Lost items without identification and not claimed will be donated during each break to a charity organization.**

## LOCKERS

Each student will have the use of a hall locker. It is the student's responsibility to keep the locker in an orderly fashion. However, each team will conduct at least one locker clean out per quarter. Students are not allowed to share lockers or to deface their locker in any manner. Food, drink, or candy is not to be stored in the locker unless you pack your lunch. **Stickers, pictures, mirrors, etc., are not to be attached to the outside of the lockers.** Students should not tell other students their locker combination, preset the combination or intentionally jam the lock. Lockers may be searched if it is deemed necessary.

*\*Further information can be found in the Student Success Handbook.*

## INSTRUCTIONAL MEDIA CENTER (IMC)

The IMC is open every school day during regular school hours. Students are encouraged to use the Media Center for research and to check out reading materials. A student coming to the IMC must have a teacher signed pass indicating the purpose(s) of the visit; the student is expected to come straight to the IMC without making any other stops. A student wishing to check out materials must have the student ID card to do so and must not have any overdue materials or fines. The student is responsible for all books and materials checked out on his or her ID card, and the student will be charged for lost or damaged materials. Books are loaned for a two-week period and may be renewed. Reference materials may be checked out during the last period of the school day and are due the first period of the following morning. A student may have no more than 2 books on loan at a time. The IMC staff expects materials to be returned promptly by their due date.

## EMERGENCY INFORMATION

All emergency information, such as medical problems, parent/guardian name changes, address changes, workplace and/or phone number changes should be updated throughout the year. The student or parent/guardian can report any changes to the Student Services Office by note or phone (317-789-1462). **ParentSquare uses this emergency information to notify students and families of emergencies and important information throughout the year.**

## HEALTH PROBLEMS

1. Parents/Guardians must inform the school nurse and appropriate counselor of any serious health problems that may impact a student's participation in either Physical Education or classroom activities. This information needs to be provided on letterhead from a doctor's office.
2. A doctor's statement is required for a student to be excused from PE for more than one day.
3. Trained technicians will continue to test the hearing of all special education students, those new to Marion County, and special cases referred.
4. **Marion County Health Department** provides Vision testing to all special education students, those new to Marion County, and special cases referred.
5. Speech therapy is available through Southside Special Services.

## TAKING MEDICATION AT SCHOOL

A medication consent is required each school year for medication of any type to be taken at school. Parents/Guardians must bring the medication to school **in the original container**, and pick up the medication. **Students may not transport medications.** This applies to prescribed, daily medication and over-the-counter medication. Medications will be kept locked in the clinic. Students may only carry medications if a doctor's order granting permission to carry the medication is submitted to the school nurse, along with signed parental consent. Asthma inhalers may be carried by students if the Asthma Action Plan completed by the physician indicates that they are allowed. All students taking medications are to come to the clinic during the four-minute passing time closest to the time that the medication is to be taken. A "medicine pass" will enable a student to come to student services.

*\*Further information can be found in the Student Success Handbook.*

## WHAT TO DO IF I BECOME ILL AT SCHOOL

1. The student should report any illness to the teacher.
2. The teacher will refer the student to the Clinic with a pass.
3. Only those listed as emergency contacts can pick up the student from school with an ID.
4. **No one at school is allowed to give medication in any form, except the school nurse.**

## DOCTOR/DENTIST APPOINTMENTS

Dental and medical appointments should be made at times to allow the student to miss the least amount of school time possible. We prefer a call from parents/guardians but will accept a student bringing a written note, an email, or call to Student Services on the day of the appointment stating the purpose of the appointment and the time being picked up by the parent(s)/guardian(s). The student will be given a "release pass" to leave class, get materials, etc., and come down to Student Services. Students will need to be signed out of school by the approved person picking up the student. The student should return to school if time permits and sign in at student services to get an admit slip to class.

## MUSIC INFORMATION

Southport Academy music classes focus on learning the fundamentals of reading and performing music. This includes: note recognition, rhythmic understanding, music theory, and developing a musical vocabulary.

**Expectations:** Students in band, orchestra, and choir will study a variety of patriotic, sacred, and secular music. Music class meets daily as a part of the 6th grade daily schedule. Students will be required to participate in some daytime as well as evening performances throughout the school year. Our performing groups may also participate in Saturday contests and festivals. There is a required uniform for each performing ensemble. Each ensemble director will communicate uniform expectations at the beginning of the school year.

**Rehearsal Information:** All students are expected to attend ALL concerts and after-school rehearsals unless excused by the ensemble director. Typically, there are a minimum of two after school rehearsals per semester.

## ATHLETICS

Interscholastic sports are provided for all students. In order for a student to be eligible to participate, he or she must meet certain scholastic requirements. Each student must have an updated IHSA physical on file issued by a physician, or nurse practitioner, and to have completed all online registration. Physical forms are available in the Athletic Office, Main Office, or online. SA/SMS uses a digital ticketing process for most athletic events.

### **Fall**

Cross Country  
Girls' Golf  
Soccer  
Boys' Tennis

### **Winter**

Swimming/Diving  
Wrestling

### **Spring**

Track and Field  
Girls' Tennis  
Boys' Golf  
Baseball  
Softball

## CONDUCT AT ATHLETIC EVENTS

Proper spectator conduct at athletic contests is expected. Consequences could include: removal from the event, suspension of attending future events, and possible prosecution for serious infractions.

1. Good sportsmanship means cheering on our team and respecting the other school and game officials.
2. Students may **not** go into the school or to their lockers before, during or after the games.
3. Students will not be allowed to attend an athletic event if they leave school early because of illness or have served an **all-day** in school suspension on that day.

## EXTRA-CURRICULAR ACTIVITIES

Students may be banned from attending extra-curricular events for the entire year or portions of the year by the administration because of school-related/behavioral issues.

## SOUTHPORT ACADEMY CLUBS

	Cardinal Coders	Robotics Team
	Chess Club	Spell Bowl
Campus Life	Drama Club	Stem Club
	Math Bowl	Student Ambassadors
Calm Club	News Crew	

*\*Further information can be found in the Student Success Handbook.*

## PICK-UP TIMES FOR SCHOOL EVENTS

Students are expected to have rides available at the conclusion of extra-curricular events. Those students disregarding the pick-up times and who fail to have their rides available on time may be suspended from attending one or more events.

## SOUTHPORT ACADEMY SCHOOL SUPPLY LIST

- Pencils
- Pens
- Colored Pencils
- Pencil Bag
- 2 Spiral Notebooks
- 2 Composition Notebooks
- 4 Folders
- Earbuds
- Hand Sanitizer
- 3 Boxes of Kleenex

### Items needed if enrolled in:

- **World Culture:** 1 Colored Pocket Folder with Prongs
- **Choir:** 1 inch 3-Ring Binder with Pockets
- **Band:** Black Binder with 10 Clear Sheet Protectors

*\*Individual teachers may request additional items after the school year is underway.*

**The Items listed below are available for purchase in the main office.**

Earbuds – \$1.00

Replacement Lanyard \$1.00

*\*Dates and times are subject to change.*

## Southport Academy Teams by Teacher

Downstairs Teams		
Team Ambition	Team Loyalty	Team Noble
Danner	Chafin	Britton
Creager	Meyer	Gaines
Gesse	Roberts	G. Goss
Thompson	Seaton	Manning
Upstairs Teams		
Team Integrity	Team Excellence	Team Respect
Read	Garza	Beard
Reed	Gipson	T. Goss
Stevens	Gray	Pender
Thang	Webster	Smith
Other Classes		
Specials	Team Success	Additional Learning
Bastien	Miers	Borer
Guzman	Shipman	Kratoska
Haberlin		Ryman
Oblon		Winkler



## Southport 6th Grade Academy

	Hallway	Cafeteria	Restroom	Assembly
Be Respectful	<ul style="list-style-type: none"> <li>• Voice level 1</li> <li>• Walk on the right side of the hallway keeping hands, feet, and objects to yourself.</li> <li>• Respect all school property, including lockers, signs, wall decorations, etc....</li> </ul>	<ul style="list-style-type: none"> <li>• Voice level 2</li> <li>• Listen to adults for directions.</li> <li>• Use table manners (please, thank you).</li> <li>• Stay in your place in line.</li> <li>• Make others feel included.</li> <li>• Listen to announcements without talking.</li> <li>• Only touch and eat your own food.</li> </ul>	<ul style="list-style-type: none"> <li>• Voice level 2</li> <li>• Use your own stall.</li> <li>• Flush when you finish.</li> <li>• Clean up after yourself.</li> <li>• Be sure trash is disposed of properly.</li> </ul>	<ul style="list-style-type: none"> <li>• Voice level 0</li> <li>• Listen to adults for directions.</li> <li>• Give presenters your full attention.</li> <li>• Be mindful of others around you.</li> </ul>
Be Responsible	<ul style="list-style-type: none"> <li>• Keep your school clean.</li> <li>• Pick up trash, even if it is not yours.</li> <li>• Report issues you cannot resolve to an adult (vandalism, large spills, etc...).</li> <li>• Use hallway time wisely.</li> </ul>	<ul style="list-style-type: none"> <li>• Food and trash stay on your tray and in the cafeteria.</li> <li>• Get all items the first time through the lunch line.</li> <li>• Sit in your assigned area.</li> <li>• Raise your hand and wait for permission to leave your seat.</li> <li>• Pick up trash around you, even if it is not yours.</li> <li>• Report problems to an adult.</li> </ul>	<ul style="list-style-type: none"> <li>• Do your business quickly.</li> <li>• Use soap to wash your hands for 30 seconds.</li> <li>• Use only 2 towels to dry.</li> <li>• Report issues you cannot resolve to an adult (vandalism, large spills, etc...).</li> <li>• Pass/agenda should be on the table.</li> </ul>	<ul style="list-style-type: none"> <li>• Be seated quickly and quietly to your assigned area.</li> <li>• While entering and exiting, assist others if needed.</li> <li>• Report issues you cannot resolve to an adult.</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Walk at all times.</li> <li>• Eyes facing forward aware of what is happening around you.</li> <li>• Follow staff directions.</li> <li>• If you see something, say something.</li> </ul>	<ul style="list-style-type: none"> <li>• Walk at all times when you are not seated in the cafeteria.</li> <li>• Assist others in need.</li> <li>• Remain seated at all times unless directed to move by an adult.</li> </ul>	<ul style="list-style-type: none"> <li>• Return to class immediately when finished.</li> <li>• Respect personal space.</li> <li>• Keep floors dry to avoid slipping or falling.</li> </ul>	<ul style="list-style-type: none"> <li>• Remain seated unless otherwise directed.</li> <li>• Remain quiet when adults are speaking.</li> <li>• Keep hands and feet to yourself.</li> <li>• Stay in line with your group.</li> </ul>

\*Voice Levels: 0=silent, 1=whisper, 2=conversation, 3=outside voice



**SOUTHPORT ACADEMY**  
**LOWER LEVEL**

