



**MINUTES OF THE ORGANIZATIONAL, BOARD OF FINANCE AND  
REGULAR BOARD MEETING  
OF THE BOARD OF EDUCATION  
OF PERRY TOWNSHIP SCHOOLS  
MARION COUNTY, INDIANA**

**January 10, 2022**

The Board of Education of Perry Township Schools, Marion County, Indiana held an Organizational, Board of Finance and Regular Board Meeting on Monday, January 10, 2022 at 6:00 p.m. in the Perry Township Education Center, 6548 Orinoco Avenue, Indianapolis, IN 46227.

**Board of Education members:**

Lee Shively, President	Present
Emily Hartman, Vice President	Present
Scott Heller, Board Secretary	Present
Kenneth Mertz, Board Member	Present
Steve Johnson, Board Member	Present
Hannah Dale, Board Member	Present
James H. Hernandez, Board Member	Present

**Administrative staff:**

Mr. Patrick Mapes, Superintendent	Absent
Mr. Chis Sampson, Associate Superintendent of Operations	Present
Mrs. Jane Pollard, Assistant Superintendent of Career Preparation, 6-12	Present
Mrs. Vicki Carpenter, Assistant Superintendent of Foundation Learning, PreK-5	Present
Mr. Kent Hatcher, Chief Financial Officer	Present
Mr. Matthew Willey, Chief Technology Officer	Present
Mrs. Sharon Baker, Director of Human Resources	Present

**OPENING OF THE ORGANIZATIONAL MEETING**

Mr. Hernandez called the Organizational Meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.



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**ELECTION OF BOARD OFFICERS FOR 2022**

Mr. Sampson explained the state statute requiring a public board to reorganize each year and nominate and elect new officers for President, Vice President and Secretary of the Board of Education.

Mr. Johnson nominated Mr. Lee Shively for President, Mrs. Emily Hartman for Vice President and Mr. Scott Heller for Secretary.

*Motioned: Hannah Dale*

*Seconded: Kenneth Mertz*

*Approved: 7/0*

**STAFF APPOINTMENTS FOR 2022**

Mr. Sampson recommended the appointment of Mr. Kent Hatcher as Treasurer and Mrs. Cynthia King and Mrs. Elizabeth Meyers as Deputy Treasurers for Perry Township Schools.

*Motioned: Kenneth Mertz*

*Seconded: Emily Hartman*

*Approved: 7/0*

Mr. Sampson recommended the appointment of Mr. Kent Hatcher as Purchasing Agent for Perry Township Schools.

*Motioned: Hannah Dale*

*Seconded: Jim Hernandez*

*Approved: 7/0*

**RECESS THE ORGANIZATIONAL MEETING FOR 2022**

Mr. Shively recessed the Organizational Meeting.

**CALL TO ORDER THE BOARD OF FINANCE MEETING FOR 2022**

Mr. Shively called to order the Board of Finance Meeting for 2022. Mr. Kent Hatcher presented a power point for the Board of Finance Meeting, available on BoardDocs under the January 10, 2022 agenda. Included in his presentation was the nomination and election of the President and Secretary of the Board of Finance for 2022, review of the Board Policy, the review of the Investment Report and the review of the Financial Condition Report using the Fiscal and Qualitative Indicators from IC 20-19-7-4. It was



recommended that Mr. Lee Shively act as the President of the Board of Finance and Mr. Scott Heller act as Secretary of the Board of Finance. No comments were made.

*Motioned: Hannah Dale*

*Seconded: Emily Hartman*

*Approved: 7/0*

**ADJOURNMENT OF BOARD OF FINANCE MEETING FOR 2022**

Mr. Shively adjourned the Board of Finance Meeting.

**RECONVENE ORGANIZATIONAL MEETING FOR 2022**

Mr. Shively reconvenes the Organizational Meeting.

**ANNUAL APPROVALS FOR 2022**

Mr. Hatcher recommended the approval of Resolution 22-001: Investment of Public Funds. The resolution states that Perry Township Schools desires pursuant to IC 5-13-9-5 to allow banks outside the political subdivision to submit quotes on public funds certificates of deposit.

*Motioned: Kenneth Mertz*

*Seconded: Steve Johnson*

*Approved: 7/0*

Mr. Sampson recommended the approval of Resolution 22-002: Authorization for Contract Changes. The resolution states the Chief Financial Officer, Kent Hatcher, be authorized to change and initial any teacher's contracts that may require contract changes for any of the following reasons:

1. Eligible to receive additional salary because of attaining various degrees during the summer months;
2. Eligible to receive additional salary based on evaluation criteria;
3. Eligible to receive additional salary because of changes in assignment, such as department heads, coaches, or other curricular or extra-curricular assignments;
4. Eligible to receive additional salary because of additional information that may have become available that was not known at the time of the signing of the original contracts;



5. Eligible to receive additional salary because of errors that may have occurred during the calculation of the initial contract that require correction;
6. Changes in contracts due to tax-sheltered annuity participation.

*Motioned: Scott Heller*

*Seconded: Jim Hernandez*

*Approved: 7/0*

Mr. Sampson recommended the approval of Resolution 22-003: Use of Facsimile Signatures. The Board of Education adopted a policy change on November 27, 1995, authorizing the specific use of facsimile signatures on all employment contracts with the exception of the Superintendent of Schools. Indiana statute authorizes such specific use of facsimile signatures only upon authorization by the Board of Education of the School Corporation on its own motion. The Board of Education of the Perry Township Schools does specifically authorize the use of facsimile signatures on all employment contracts and any changes made in the terms of those employment contracts by the use of facsimile signatures of the Superintendent of Schools and two (2) Board members (President and Secretary) or those other officers as provided by state law with the exception of the employment contract of the Superintendent of Schools. The Treasurer of Perry Township Schools is responsible for the securing and safekeeping of facsimile signatures and for the use of same on all Board approved documents.

*Motioned: Emily Hartman*

*Seconded: Hannah Dale*

*Approved: 7/0*

Mr. Sampson recommended the approval of subsequent meetings for the Board of Education for 2022 and January, 2023.

*Motioned: Jim Hernandez*

*Seconded: Hannah Dale*

*Approved: 7/0*

Mr. Sampson recommended the approval of the Board Member's Compensation for 2022 at \$2,000 per board member annually. The board is responsible for making crucial decisions, leading and directing the district, its administration and staff. The board does so with integrity, passion and tireless devotion to the district. They support, encourage and provide a quality education for all students. They are to be commended.

*Motioned: Steve Johnson*

*Seconded: Scott Heller*

*Approved: 7/0*

Mr. Sampson recommended the approval of Barnes and Thornburg as the School Board Attorney for 2022. Mrs. Hartman stated how pleased she is with the council Barnes and Thornburg provide Perry Township Schools. Mr. Sampson concurred and stated the efficiently Barnes and Thornburg operate with and their



quick response time has been appreciated and cost effective. Mr. Sampson stated that we as a township are very happy with the service they provide.

*Motioned: Jim Hernandez*

*Seconded: Hannah Dale*

*Approved: 7/0*

#### **ADJOURNMENT OF THE ORGANIZATIONAL MEETING**

Mr. Shively adjourned the Organizational Meeting.

#### **CALL TO ORDER THE REGULAR BOARD MEETING**

Mr. Shively called the Regular Board Meeting to order.

#### **CONSENT AGENDA**

A motion was made to approve the following Consent Agenda items:

- Minutes of the December 13, 2021 Executive Board Meeting
- Minutes of the December 13, 2021 Regular Board Meeting
- November, 2021 Financial Report
- January 10, 2022 Allowance of Vouchers
- January 10, 2022 Personnel Report
- Perry Township Schools Staff Travel
- Fundraisers
- Contract between Southport Middle School and Hyatt Place, Indianapolis
- Contract between Southport Elementary School and Salt Creek Golf Retreat

*Motioned: Emily Hartman*

*Seconded: Hannah Dale*

*Approved: 7/0*

#### **PUBLIC COMMENT**

Natalie Sprague spoke to the board regarding our mask requirement and requested the board consider going to mask optional.



**ITEMS OF INFORMATION REQUIRING ACTION**

Mrs. Carpenter recommended approval of the following donations.

Clinton Young Elementary

Mr. and Mrs. Jim Leach donated five \$25.00 Barnes and Noble gift cards to Clinton Young Elementary. These gift cards will be given to five students in a prize drawing as an incentive for reading.

Homecroft Elementary

Homecroft Elementary received a donation of \$1500.00 from Narendra and Pallavi Sanghvi. This donation is intended to support the students in the Science Fair and Invention Convention.

Southport Elementary

Skyzone donated \$298.85. The money will be used to help support the Robotics Team by covering the cost of team t-shirts.

Coffey Connections donated \$181.88 to Southport Elementary. This money will go to help support the fourth-grade trip to Camp Framosa.

Mrs. Pollard recommended approval of the following donations.

Southport High School

Requests approval of an anonymous \$1000 Amazon gift card donation. The donor is a former Southport High School graduate and Anchor Editor-in-Chief. They would like the money to be used for yearbook photography supplies, including upgrades to camera lenses and possibly new camera bodies.



Perry Meridian Middle School

Requests approval of a donation from B and J Mechanical of \$10 gift cards totaling \$500, Gift cards will be given to the teachers and staff for the holiday season.

Requests approval of a \$250 donation from Essex Furukawa to support PMMS Special Education students.

Perry Meridian Sixth Grade Academy

Requests approval of a \$500 donation from Resurrection Lutheran Church. The donation will be used for Student Assistance (field trips, school supplies, dress code appropriate clothing, student related needs).

*Motioned: Hannah Dale*

*Seconded: Steve Johnson*

*Approved: 7/0*

**COMMENTS AND CONCERNS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Mr. Johnson thanked Mr. Hernandez for his leadership this last year. Mr. Johnson also thanked Mr. Shively for filling in and leading the board when necessary this year. Mr. Johnson wished everyone a Happy New Year.

Mrs. Hartman discussed the donations and how she is happy we are able to end our board meetings with a positive. Mrs. Hartman wanted to thank our administrators for their continued unwavering energy throughout all the obstacles we face as a township. She also thanked her fellow board members for their service, especially Mr. Hernandez for his leadership this past year.

Mr. Heller acknowledged the donations our schools received, especially from a former alumnus who made a point to donate to a program that was close to their heart. He thanked Mrs. Sprague for bringing her concerns to the board, he knows it is not easy to stand up in front of a group of people and share your thoughts. Mr. Heller stated that he shared Mrs. Sprague's concern for our student's education and health and that the board takes all those things into consideration when making decisions for our students. Mr. Heller thanked Mr. Hernandez for his commitment and dedication Perry Township Schools.

Mr. Mertz thanked Mr. Sampson, Mr. Hatcher and Mrs. Baker for all that they have done throughout the year to make sure the Board members have all the information needed to be informed of District activities.



Mr. Mertz also thanked Mrs. Carpenter, Mrs. Pollard and Mr. Willey for all the guidance in their areas of expertise. He thanked his fellow Board members for their dedication and the respect they always show each other. Mr. Mertz stated that the board, administrators and teachers aim to do what is best for the students and they take the students into consideration for every decision. Mr. Mertz wanted to mention Barnes and Thornburg and his appreciation of their quick response and guidance. He also wanted to thank those who donate to the township. Mr. Mertz thanked Mr. Hernandez for his leadership the past year and looks forward to Mr. Shively leading the board this year.

Mrs. Dale thanked Mr. Hernandez for this service as Board President this past year. She appreciated his dedication to the Township through difficult times.

Mr. Hernandez thanked the board for their kind words. He thanked Mr. Hatcher for all the work he and his team did to put together a comprehensive presentation. Mr. Hernandez thanked his fellow board members, especially Mr. Shively, for filling in during times he was not available this year.

Mr. Shively thanked Mr. Hatcher for the hours he dedicates to providing the Board with accurate and detailed information. Mr. Shively thanked Mrs. Sprague for voicing her concerns in a professional and respectful way. Mr. Shively stated he is confident in his position because he is following great leadership.

On behalf of our entire school staff, Mr. Sampson spoke to Mr. Hernandez of the honor it has been having him as the Board President this past year and that the township holds Mr. Hernandez in the highest regard for his service and that he is a great role model to all of us. Mr. Sampson spoke of the dedication of staff this past two years and appreciates the boards leadership and guidance.

#### **ADJOURMENT**

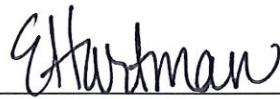
Mr. Shively sounded the gavel to adjourn the meeting at 6:42 p.m.







LEE SHIVELY, PRESIDENT



EMILY HARTMAN, VICE PRESIDENT



SCOTT HELLER, SECRETARY



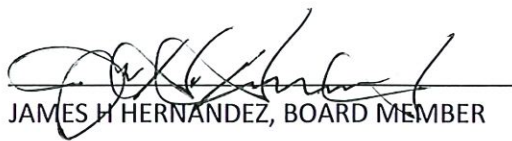
KENNETH J MERTZ, BOARD MEMBER



HANNAH DALE, BOARD MEMBER



STEVE JOHNSON, BOARD MEMBER



JAMES H HERNANDEZ, BOARD MEMBER