



**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF EDUCATION
OF PERRY TOWNSHIP SCHOOLS
MARION COUNTY, INDIANA**

February 14, 2022

The Board of Education of Perry Township Schools, Marion County, Indiana held a Regular Board Meeting on Monday, February 14, 2022 at 6:00 p.m. in the Perry Township Education Center, 6548 Orinoco Avenue, Indianapolis, IN 46227.

Board of Education members:

Lee Shively, President	Present
Emily Hartman, Vice President	Present
Scott Heller, Board Secretary	Present
Kenneth Mertz, Board Member	Present
Steve Johnson, Board Member	Absent
Hannah Dale, Board Member	Present
James H. Hernandez, Board Member	Present

Administrative staff:

Mr. Patrick Mapes, Superintendent	Present
Mr. Chis Sampson, Associate Superintendent of Operations	Present
Mrs. Jane Pollard, Assistant Superintendent of Career Preparation, 6-12	Present
Mrs. Vicki Carpenter, Assistant Superintendent of Foundation Learning, PreK-5	Present
Mr. Kent Hatcher, Chief Financial Officer	Present
Mr. Matthew Willey, Chief Technology Officer	Present
Mrs. Sharon Baker, Director of Human Resources	Present

OPENING OF THE REGULAR BOARD MEETING

Mr. Shively called the Regular Board Meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.



CONSENT AGENDA

A motion was made to approve the following Consent Agenda items:

- Minutes of the January 10, 2022 Organizational, Board of Finance and Regular Board Meeting
- Minutes of the January 24, 2022 Public Work Session
- December, 2021 Financial Report
- February 14, 2022 Allowance of Vouchers
- February 14, 2022 Personnel Report
- Perry Township Schools Staff Travel
- Perry Township Schools Elementary School Travel
- 2022 Perry Township Administrator Retreat and Planning Session
- Contract between Southport Middle School and Forum
- Contract between Perry Middle School and Hyatt Place
- Contract between Early Childhood Education and Abe Martin Lodge
- Contract between Henry Burkhart and Salt Creek
- Contract between Homecroft Kindergarten Academy and Hyatt Place
- Contract between Jeremiah Gray Kindergarten Academy and Abe Martin Lodge
- Contract between Jeremiah Gray and Salt Creek
- Contract between Rosa Parks and Hyatt Place
- Fundraisers, Secondary and Elementary

Motioned: Emily Hartman

Seconded: Hannah Dale

Approved: 6/0

PUBLIC COMMENT

No attendees requested to speak.

ITEMS OF INFORMATION REQUIRING ACTION

Recommended Approval of a Minimum Hourly Rate Adjustment for Classified Staff.

Mr. Sampson recommended the approval of a minimum hourly rate of \$14.00 per hour and appropriate rate adjustments for classified staff. He stated like many employers,



we find ourselves in a very competitive market for a small pool of applicants for our classified positions. The increase impacts various aides, building secretaries, receptionists and any other classified positions that were earning a rate less than \$14 per hour. We have previously addressed the pay rate of other classified employee groups such as Transportation, Child Nutrition and Custodial Services. The new rate, will be effective the work week beginning February 19, 2022. Our work week begins on Saturday and runs through Friday.

Motioned: Scott Heller

Seconded: Ken Mertz

Approved: 6/0

Recommended Approval of Renewal of Moving Four Police Officers from their Current Status of 182-Day Employees to 260-Day Employees.

Mr. Sampson recommended the approval of moving (4) Police Officers from their current status of 182-day employees to 260-day employees. This move will allow us to employ all of our officers year-round and limit our need to hire part time officers to cover summer, second and third shifts. The 182-day positions are high turnover positions. This move will assist us in retaining these young officers. The move to 260-day employee status will impact the number of personal and sick days they are eligible for and will also make them eligible for 10 vacation days. This change will go into effect with the pay week beginning February 19, 2022.

Motioned: Emily Hartman

Seconded: Jim Hernandez

Approved: 6/0

Recommended Approval of Renewal of a Professional Services Contract with Jim Wernke.

Mr. Sampson recommend the approval of a Professional Services Agreement with Jim Wernke to serve as the Energy Manager for Perry Township Schools. The length of this agreement is for one year, 20 hours a week at \$45 per hour. Mr. Wernke's work includes the monitoring of our utility systems, identifying and applying for utility rebates and advising us on projects which produce energy savings for the district. Mr. Wernke's work has resulted in significant cost savings for our school corporation.

Motioned: Hannah Dale

Seconded: Jim Hernandez

Approved: 6/0



Recommended Approval of Agreement with Technical Assurance to Provide Services to Perry Township Schools as Construction Manager on Approved Roof Projects at Abraham Lincoln, Perry Meridian Middle and Perry Township Education Center.

Mr. Sampson recommend the approval of an agreement with Technical Assurance to provide services to Perry Township as Construction Manager on approved roof projects. The cost of the agreement with Technical Assurance will be \$244,684. This cost will be paid from the G.O. Bonds that will fund the roofing projects. Technical Assurance has worked under the Skillman umbrella on previous roofing projects in our district. Services as Construction Manager include preconstruction services, bidding services, construction oversight and a role as an advisor to Perry Township on all construction matters.

Motioned: Ken Mertz

Seconded: Emily Hartman

Approved: 6/0

Recommended Acceptance of Bids for the Renovation of the Perry Township Academic Center.

Mr. Sampson recommended the acceptance of bids for the renovation of the Perry Township Academic Center. The Skillman Corporation solicited and accepted bids in four bid categories related to the renovation project at the Academic Center. Eleven contractors were involved in submitting bids. Following the bid opening, Skillman conducted follow up interviews with the low bid in each category. The bids came in at \$2,762,890, roughly \$100,000 below the estimated total, with soft costs of 25% factored in, the total of the renovation project will be 3.6 million.

Motioned: Scott Heller

Seconded: Hannah Dale

Approved: 6/0

Recommended Approval of the Copier Contract with Toshiba

Mr. Willey recommended the approval of copier purchase and service contracts with Toshiba. The copiers all replace existing Ricoh machines in buildings. Pricing is based on the Sourcewell contract and is a lower cost than our most recent fleet replacements in terms of entry level and CPC costs.

Motioned: Hannah Dale

Seconded: Scott Heller

Approved: 6/0



Recommended Approval to Void Outstanding Two-Year Old Checks

Mr. Hatcher recommended the approval to void outstanding two-year old checks as of December 31, 2021. Pursuant to State Law IC 5-11-10.5-2 Outstanding unpaid warrants or checks void; Sec. 2. All warrants or checks drawn upon public funds of a political subdivision that are outstanding and unpaid for a period of two (2) or more years as of the last day of December of each year are void. No individual, bank, trust company, building and loan association, or any other financial institution may honor, cash, or accept for payment or deposit any such warrant or check which may be presented for payment and which has been issued and outstanding for a period of two (2) or more years as of the last day of December of any year. Several attempts had been made to contact all parties involved.

Motioned: Emily Hartman

Seconded: Hannah Dale

Approved: 6/0

Recommended Approval of Donations

Mrs. Carpenter, speaking for Mrs. Pollard, recommended the approval of the acceptance of the following secondary donations.

Perry Meridian High School

Respectfully requested approval of a \$1,250 donation from the Perry Meridian Falcon Boosters. The donation is to be used for the Perry Meridian Cyber Blue #234 Robotics team.

Respectfully requested approval of a \$1000 donation from Steak & Shake to the PMHS athletic department. The donation will be used for social media graphics and enhancements that connect to the athletic website.

Southport High School

Respectfully requested approval of a \$253.77 donation from Rachel Frantz. Rachel is a SHS teacher and the Girl's Lacrosse team coach. The money will be used for team supplies.



Southport Academy

Respectfully requested approval of a \$477 donation from Southport Academy teachers. This past Christmas, the teaching staff put together baskets to raffle off to all staff members. The money will be used for the Southport Academy "Help a Student" fund.

Mrs. Carpenter recommended the approval of the acceptance of the following elementary donations.

Abraham Lincoln Elementary

Abraham Lincoln Elementary received a donation of \$1000.00 to support the music program. The donation is from the Be Part of the Music organization.

William Henry Burkhart Elementary

The Lumina Foundation through the Blackbaud Giving Fund has donated \$375.00 to Henry Burkhart. The money will be used to support the HB school library for the purchase of additional books for students.

Stacey and Nathan Orme donated \$100.00 to Henry Burkhart Elementary. This donation will be used to purchase winter coats for HB students in need.

Motioned: Hannah Dale

Seconded: Jim Hernandez

Approved: 6/0

COMMENTS AND CONCERNS OF THE BOARD OF EDUCATION AND SUPERINTENDENT

Mr. Hernandez was glad to see the minimum rate increased, not only does it help us stay competitive, but it is fair to the people who work for the township. Mr. Hernandez stated that the contract with Mr. Werke, from the time he started working with the township, the saving has been phenomenal. Mr. Hernandez stated what great stewards Mr. Sampson and Mr. Schott are of our township funds. He was so impressed that teachers donate their personal funds to enable students to participate in programs.

Mrs. Dale was grateful that the township was able to increase the minimum rate for support staff. She appreciates that the Skillman Corporation has advised us of ways to save money on township projects even when they could have benefited from other options. It speaks highly of their character and she



appreciates the partnership. Mrs. Dale spoke of the character of teachers who provide their funds for students, was sad that they were in a place to have to do that but was thankful for their generosity.

Mr. Heller commented about the consent agenda and wanted to thank the Human Resources department for their hard work every month in filling empty positions. He was grateful that we were able to purchase a historic building in Southport and renovate it for less than it would have cost to build a space of that caliber for our needs.

Mrs. Hartman stated that on Valentine's Day she wanted to talk about all the things she loves about Perry Township. She was thankful to our community members who either supported mask or didn't like them, both sides came and talked to the school board and both sides were kind, professional and respectful. She stated we never had the experiences that other school districts had and said that even when we have had different opinions, our special community respected each other. Mrs. Hartman spoke highly of our staff, not just teachers but Transportation, Food Service, Facilities & Grounds, support staff and her fellow Board members. She praised their continued dedication to our students. Mrs. Hartman appreciates the students who are soaring despite obstacles they face.

Mr. Shively agreed that the Skillman Corporation has shown great integrity in working with Perry Township Schools. He appreciated the hard work of the Facilities & Grounds Department who worked early and late during inclement weather to ensure the snow and ice was cleared from our facilities. Thanks to their efforts, we were able to host several sporting events. Mr. Shively was glad we were able to give a much-needed rate increase to support staff. He spoke of the benefits of moving the four part-time police officers to full time status. He praised school counselors and social workers who do so much for students, families and staff that most people don't even see.

On behalf of Perry Township Schools support staff, Mr. Mapes thanked the Board for recognizing the need for a rate increase. He thanked the teachers who pivoted to e-learning during inclement weather. Mr. Mapes informed and invited the Board to an Instructional and Support Staff Celebration on Tuesday, March 1st. Perry Township Schools will celebrate our instructional and office staff for their dedication to the staff and students in their buildings. This year, support staff have pitched in wherever needed, supporting students and teachers through extra duties while continuing to complete their own jobs.

ADJOURNMENT

Mr. Shively sounded the gavel to adjourn the meeting at 6:32 p.m.



LEE SHIVELY, PRESIDENT

EMILY HARTMAN, VICE PRESIDENT

SCOTT HELLER, SECRETARY

KENNETH J MERTZ, BOARD MEMBER

HANNAH DALE, BOARD MEMBER

Absent, March 14, 2022

STEVE JOHNSON, BOARD MEMBER

JAMES H HERNANDEZ, BOARD MEMBER