

PERRY TOWNSHIP SCHOOLS, MARION COUNTY, INDIANA

INTRA-DISTRICT ELEMENTARY SCHOOL TRANSFER PROGRAM

The Intra-District Elementary School Transfer Program (the “IDEST Program”) is being implemented by the Perry Township Schools, Marion County, Indiana (“PTS”), in accordance with Board Policies 5112, 5114 and 5120.

Eligible Participants

- Elementary school age children or grandchildren of PTS employees wishing to have the employee’s child, grandchild, children or grandchildren attend a PTS elementary school.
- Current PTS elementary school students wishing to attend a PTS elementary school other than the boundary PTS elementary school to which they are assigned or attending.
- Elementary school students living within the geographical boundaries of PTS, not currently attending a PTS elementary school and wishing to enroll in a PTS elementary school other than the boundary PTS elementary school to which they would be assigned.

Participant Requirements

- The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student granted the request under the IDEST Program, must (a) acknowledge that PTS is not responsible for transporting his/her/their elementary school student(s) to and from the chosen PTS elementary school, and (b) agree that the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) shall be responsible for transporting his/her/their elementary school student(s) to and from the chosen PTS elementary school.
- The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student granted the request under the IDEST Program, must acknowledge that (a) the granting of such request is for only the current school year, (b) PTS is not obligated to continue the IDEST Program beyond the current school year, (c) should PTS determine to continue the IDEST Program beyond the current school year, PTS is not obligated to allow his/her/their elementary school student(s) to continue to attend the chosen PTS elementary school beyond the current school year, and (d) should PTS determine to continue the IDEST Program beyond the current school year and if the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) wish(es) for his/her/their elementary school student(s) to be eligible to participate in the IDEST Program in such future school years, the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) shall submit a new Elementary School Transfer Application Form for each such future school year as required by the Procedures listed below.
- Each participant in the IDEST Program must continue to maintain during the current school year a record of school attendance consistent with the PTS Strategic Plan, an academic record that demonstrates academic growth and a record of positive behavior and outstanding citizenship. The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student granted the request under the IDEST Program must acknowledge and agree that if a participant in the IDEST Program fails to comply with these requirements, as determined by PTS in its sole and complete discretion, may result in the

participant's immediate termination in participating in the IDEST Program for the current school year.

- No elementary school student who is expelled or suspended at the Deadline or thereafter shall be eligible to participate in the IDEST Program.
- The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student granted the request under the IDEST Program must acknowledge and agree that the Procedures listed below are fair and reasonable in order to allow PTS to fulfill its obligation of assigning elementary students to PTS elementary schools that are in the best interests of the students and the best use of the resources and facilities of PTS.

Procedures

- The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student wishing to be eligible for consideration to participate in the IDEST Program must complete a separate Elementary School Transfer Application Form for each of the elementary school students of the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) wishing to be eligible for consideration to participate in the IDEST Program.
- If an elementary school student wishing to be eligible for consideration to participate in the IDEST Program and is not attending a PTS elementary school at the time of filing the Elementary School Transfer Application Form, then at the time of filing the Elementary School Transfer Application Form, the parent(s) or guardian(s) of such elementary school student must also sign and provide a release of record to allow PTS to review the elementary school student's academic, attendance and disciplinary record.
- The parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student wishing to be eligible for consideration to participate in the IDEST Program must submit all completed Elementary School Transfer Application Forms through the Perry Township Schools' website no later than the third Friday in February of the current year or such later date as determined by the PTS administration from time to time (the "Deadline"). Any submitted Elementary School Transfer Application Forms that are less than fully completed as well as any completed Elementary School Transfer Application Forms submitted after the Deadline will not be included for consideration in the IDEST Program.
- After the Deadline, PTS will determine how many, if any, open positions are available in each grade at each of the PTS elementary schools.
- If PTS determines that there are one or more open positions in a grade at a PTS elementary school, PTS will then grant the eligible requests received for that grade at that PTS elementary school; provided, however, if the number of eligible requests received by PTS for that grade at that PTS elementary school exceed the number of open positions for that grade at that PTS elementary school, (a) PTS shall grant all of the eligible requests submitted by PTS employees prior to granting any other eligible requests, which shall be done by a randomized lottery to the extent the number of eligible requests submitted by such PTS employees exceed the number of open positions for that grade at that PTS elementary school, (b) after all eligible requests submitted by such PTS employees have been granted, PTS shall grant all of the eligible requests submitted by the parent(s) or guardian(s) of each elementary school student

who was in the PTS Elementary School Choice Program, if applicable, or in the IDEST Program for the immediately preceding year (collectively, the “Prior Participants”) prior to granting any other eligible requests, which shall be done by a randomized lottery to the extent the number of eligible requests submitted by such Prior Participants exceed the number of remaining open positions for that grade at that PTS elementary school, and (c) after all eligible requests submitted by such Prior Participants have been granted, PTS shall grant all remaining eligible requests received for that grade at that PTS elementary school to the extent any open positions remain which shall be done by a randomized lottery to the extent the number of such remaining eligible requests submitted exceed the number of remaining open positions for that grade at that PTS elementary school.

- Each eligible request shall stand on its own, and no consideration shall be given, or attempt made, by PTS to ensure siblings attend the same PTS elementary school when granting eligible requests under the IDEST Program.
- Prior to the commencement of the PTS Spring Break or such later date as determined by the PTS administration from time to time, PTS will notify the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of each elementary school student who submitted a completed Elementary School Transfer Application Form by the Deadline which, if any, of the requests were granted for the upcoming school year.
- The parent(s) or guardian(s) of each elementary school student, who is granted participation in the IDEST Program for the upcoming school year, must notify PTS no later than the Friday immediately following the end of the PTS Spring Break or such later date as determined by the PTS administration from time to time that the parent(s) or guardian(s) of such elementary school student agrees to have such elementary school student participate in the IDEST Program for the upcoming school year.
- While successful participation in the PTS Elementary School Choice Program, if applicable, or the IDEST Program for the current school year does create priority for the participant to participate in the IDEST Program in the immediately following school year, if the IDEST Program remains in existence, as set forth above, successful participation in the IDEST Program for the current school year does not qualify any participant to be a successful participant in any future school year in the IDEST Program, if it remains in existence. Accordingly, all of the Procedures will be repeated annually, and the parent(s) (or in the case of a PTS employee, the grandparent(s), if applicable) or guardian(s) of any successful participant in the PTS Elementary School Choice Program, if applicable, or the IDEST Program for the current school year must re-apply in accordance with all of these Procedures.