Perry Township Schools

2025·2026

STUDENT SUCCESS HANDBOOK

6548 Orinoco Avenue · Indianapolis, IN · 46227

www.perryschools.org

Dr. Patrick Spray, Superintendent of Schools

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[1] Updates may occur throughout the school year. The most current text can be found at www.perryschools.org

VISION

All students will be empowered to grow academically, socially, and behaviorally

MISSION

The mission of Perry Township Schools is to provide educational opportunities that create a desire for lifelong learning that inspires all students to maximize their academic success.

CORE VALUES

Integrity, respect, collegiality, empathy, courage,
loyalty, and commitment to learning

THE COMMUNITY

Perry Township Schools serves nearly 16,000 students across two early childhood academies, four kindergarten academies, eleven elementary schools, two sixth grade academies, two middle schools, two high schools, and two alternative learning programs.

We welcome families from diverse cultural, ethnic, and socioeconomic backgrounds because the Perry Township community celebrates diversity as one of our strengths. We strive to provide equal access, quality resources, and a welcoming environment to all of our students.

Perry Township Schools is committed to academic excellence. Our partnership with innovative educational programs such as Project Lead the Way facilitates real-world learning experiences that empower students to succeed in college, their careers, and beyond. We take pride in our team of award-winning staff who continually look for individualized approaches to meet students' needs.

HANDBOOK USE

This Student Success Handbook contains important information for students, parents, guardians and staff regarding the daily operation of Perry Township Schools. Included are policies, procedures and penalties related to student infractions of various laws and rules, including those in the areas of attendance, discipline, and athletics. These policies, penalties, procedures, and rules will be administered in a spirit of consistency, fairness and flexibility; thus, exceptions to a statement in this handbook occasionally may be made with the approval of the principal or the principal's designee.

DIGNITY STATEMENT

Perry Township Schools is committed to recognizing the dignity of all individuals by fostering a respectful and supportive environment regardless of ability, age, appearance, gender, nationality, race, religion, sexual orientation, or socio-economic background. Our educational programs, activities, and interactions are enriched by recognizing and appreciating the unique qualities and shared experiences of every person. Perry Township Schools upholds a standard of respect for all members of the community and ensures that this principle is reflected in our policies and practices. The district also remains firmly committed to providing equal opportunity and does not discriminate on the basis of age, race, color, religion, sex, disabilities, or national origin, including limited English proficiency. (District Bylaws & Policy 2260)

PERRY TOWNSHIP SCHOOLS

KINDERGARTEN ACADEMIES[2]

Douglas MacArthur Kindergarten
317-782-2200
317-782-2202 (Attendance)
454 E. Stop 11 Road
Indianapolis, IN 46227
Nicole Jewell, Principal
Nicole Blackley, Asst. Principal

Homecroft Kindergarten
317-791-3020
317-791-3022 (Attendance)
1551 E. Southview Drive
Indianapolis, IN 46227
, Principal
Stacey Snyder, Asst. Principal

Jeremiah Gray Kindergarten
317-782-2240
317-782-2242 (Attendance)
5225 Gray Road
Indianapolis, IN 46237
, Principal
Jackie Miller, Asst. Principal

Rosa Parks Kindergarten
317-782-2280
317-782-2282 (Attendance)
7525 Wellingshire Blvd.
Indianapolis, IN 46217
Angela Swails, Principal
Melissa Decker, Asst. Principal

ELEMENTARY SCHOOLS

Abraham Lincoln Elementary
317-789-3800
317-789-3802 (Attendance)
5241 Brehob Rd.
Indianapolis, IN 46217
Rachel Blumke, Principal
Adam Schwartz, Asst. Principal

Clinton Young Elementary
317-789-3400
317-789-3402 (Attendance)
5740 McFarland Rd.
Indianapolis, IN 46227
Brian Witt, Principal
Crystal Livesay, Asst. Principal

Douglas MacArthur Elementary
317-789-2500
317-789-2502 (Attendance)
454 E. Stop 11 Rd.
Indianapolis, IN 46227
Bethany Gibson, Principal
Kyle Scaringe, Asst. Principal

[2] Visit https://versatransweb07.tylertech.com/PerryTownship/Elinkrp/Students/BasicTransBoundarySearch.aspx to find child's school

Glenns Valley Elementary
317-789-2800
317-789-2802 (Attendance)
8239 Morgantown Rd.
Indianapolis, IN 46217
Lindsay Smith, Principal
, Asst. Principal

Henry Burkhart Elementary
317-789-3600
317-789-3602 (Attendance)
5701 Brill Rd.
Indianapolis, IN 46227
Darlene Hardesty, Principal
Jeanetta Penniston, Asst Principal

Homecroft Elementary
317-789-3500
317-789-3502 (Attendance)
1551 E. Southview Dr.
Indianapolis, IN 46227
Jody Matthews, Principal
Aaron Hufnagel, Asst. Principal

Jeremiah Gray Elementary
317-789-4300
317-789-4320 (Attendance)
5225 Gray Rd.
Indianapolis, IN 46237
Doug Smith, Principal
, Asst. Principal

Mary Bryan Elementary
317-789-2600
317-789-2602 (Attendance)
4355 E. Stop 11 Rd.
Indianapolis, IN 46237
Lora Hansell, Principal
Kristen Isbell, Asst. Principal

Rosa Parks Elementary
317-789-2900
317-789-2902 (Attendance)
7525 Wellingshire Blvd.
Indianapolis, IN 46217
Matt Bush , Principal
Anthony DiSano, Asst. Principal

Southport Elementary
317-789-3300
317-789-3302 (Attendance)
261 E. Anniston Dr.
Indianapolis, IN 46227
Kim Witkemper, Principal
Jennifer Tidd, Asst. Principal

Winchester Village Elementary
317-789-2700
317-789-2702 (Attendance)
1900 E. Stop 12 Rd.
Indianapolis, IN 46227
Jennifer Pleak, Principal
Brent Schmidt, Asst. Principal

[3] Visit https://versatransweb07.tylertech.com/PerryTownship/Elinkrp/Students/BasicTransBoundarySearch.aspx to find child's school

6th GRADE ACADEMIES[4]

Perry Meridian 6th Grade Academy
317-789-1300
317-789-1302 (Attendance)
202 W. Meridian School Rd.
Indianapolis, IN 46217
John Ralston, Principal
Keira Bush, Asst. Principal

Southport 6th Grade Academy
317-789-1400
317-789-1402 (Attendance)
5715 S. Keystone Ave.
Indianapolis, IN 46227
Stacy O'Brien , Principal
Jay Myers, Asst. Principal

MIDDLE SCHOOLS

Perry Meridian Middle School
317-789-4100
317-789-4102 (Attendance)
202 W. Meridian School Road
Indianapolis, IN 46217
Dustin Criswell, Principal
Jon Amones, Asst. Principal
Stephanie Deeter, Guidance Director
Kelly Patterson, Asst. Principal
Bryson Davis-Johnson, Asst. Principal
Doug Schornick, Athletic Director

Southport Middle School
317-789-4600
317-789-4605 (Attendance)
5715 S. Keystone Avenue
Indianapolis, IN 46227
David Walpole, Principal
Michael Wingert, Asst. Principal
Forrest Miller, Guidance Director
Adam Gaff, Asst. Principal
Katie Kelly, Asst. Principal
. Athletic Director

[4] Visit https://versatransweb07.tylertech.com/PerryTownship/Elinkrp/Students/BasicTransBoundarySearch.aspx to find child's school

HIGH SCHOOLS[5]

Perry Meridian High School
317-789-4400
317-789-4402 (Attendance)
401 W. Meridian School Road
Indianapolis, IN 46217
Kert Boedicker, Principal
Brian Bulmer, Associate Principal
Sarah Brewer, Asst. Principal
Lauren Buesking, Asst. Principal
Zach Ervin, Asst. Principal
Brad Miller, Guidance Director
Emily Steinmetz, Athletic Director
Paul Douglass, Asst. Athletic Director

Southport High School
317-789-4800
317-789-4820 (Attendance)
971 E. Banta Road
Indianapolis, IN 46227
Amy Boone, Principal
Eric Woodke, Associate Principal
Josef Horvath, Asst. Principal
Matthew Weimer, Asst. Principal
John Morse, Asst. Principal
Julie Fierce, Guidance Director
Nicholas Stevens, Athletic Director
Anthony Harris, Asst. Athletic Director

SPECIAL PROGRAMS

Early Childhood Academy (Preschool)
317-789-3900
6548 Orinoco Avenue
Indianapolis, IN 46227
Anthony Osborne, Principal

Compass Education Center
(9-12 Alternative Education)
317-789-3965
1319 E. Stop 10 Road
Indianapolis, IN 46227
Tim Lovejoy, Director
A.J. Martzall, Asst. Director

James Whitcomb Riley (K-8 Alternative Education)
317-789-3930
2115 E. Southport Road
Indianapolis, IN 46227
Joe Shelburn, Director

Central Nine Career Center
317-888-4401

RISE Learning Center
317-789-1600

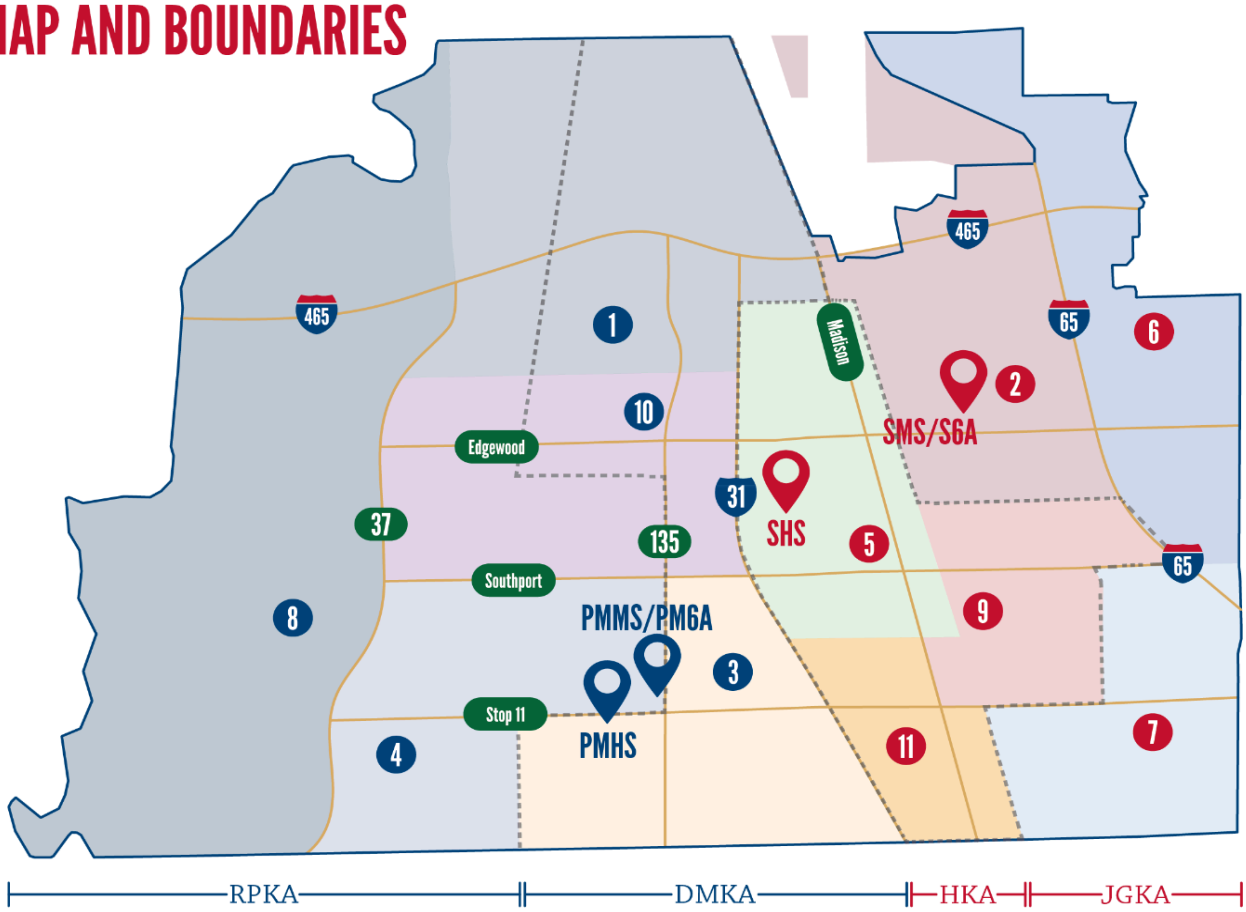
Southside Special Services of Marion County
317-789-1650

[5]Visit https://versatransweb07.tylertech.com/PerryTownship/Elinkrp/Students/BasicTransBoundarySearch.aspx to find child's school

PERRY TOWNSHIP

MAP AND BOUNDARIES

*Map is not exact



1. Abraham Lincoln Elementary
2. Clinton Young Elementary
3. Douglas MacArthur Elementary
4. Glenns Valley Elementary
5. Homecroft Elementary
6. Jeremiah Gray Elementary
7. Mary Bryan Elementary
8. Rosa Parks Elementary
9. Southport Elementary
10. Henry Burkhart Elementary
11. Winchester Village Elementary

- Kindergarten Boundary Lines
- Perry Meridian School
- Southport School
- Elementary Boundary

A full color map can be found inside the back cover.

SCHOOL BOUNDARIES

Parents and guardians can determine which Perry Township school their children should attend by entering the child's address in our transportation system. School boundaries can be viewed on Google Maps. Please note these maps may not be exact.

Kindergarten Boundaries Elementary Boundaries Secondary Boundaries

TRANSFER APPLICATIONS

INTRA-DISTRICT (LIVING WITHIN PERRY TWP)

Elementary students should attend school within the boundary where their home resides. If a family wants to apply for intra-district transfer, the application must be filled out by the deadline (typically in February). A new form does not need to be completed each year unless your demographics change. Please visit our website for more information about elementary transfers and the IDEST Program. Secondary students should attend school within the boundary where their home resides. Parents are not required to wait for an application window to open. For more information about secondary transfers please visit our website.

INTER-DISTRICT (LIVING OUTSIDE PERRY TWP)

Students currently attending school outside Perry Township can apply for inter-district transfer. Elementary and Secondary inter-district transfer applications will be accepted until August 29, 2025 for Semester 1 and until January 12, 2026 for Semester 2. Applications received after these dates will be considered for the following semester. Once a transfer is approved, a new form does not need to be completed each year unless the student is moving from from the 5th grade to the 6th grade or your demographics change. For more information, visit our elementary and secondary transfer website.

ELEMENTARY (GRADES K-5)

Students who live East of US-31 should attend Southport schools. Southport elementary schools include Clinton Young, Homecroft, Jeremiah Gray, Mary Bryan, Southport, and Winchester Village. Southport kindergarten academies are located on the campus of Homecroft and Jeremiah Gray. Students who live West of US-31 should attend Perry Meridian schools. Perry Meridian elementary schools include Abraham Lincoln, Douglas MacArthur, Glenns Valley, Henry Burkhart, and Rosa Parks. Perry Meridian kindergarten academies are located on the campus of Douglas MacArthur and Rosa Parks.

SECONDARY (GRADES 6-12)

Southport secondary schools include Southport Sixth Grade Academy (Grade 6), Southport Middle School (Grades 7-8), and Southport High School (Grades 9-12). Perry Meridian secondary schools include Perry Meridian Sixth Grade Academy (Grade 6), Perry Meridian Middle School (Grades 7-8), and Perry Meridian High School (Grades 9-12).

ATTENDANCE EXPECTATIONS

A. **Philosophy** (District Bylaws & Policy 5200)

Perry Township Schools is committed to an attendance program that promotes an appreciation among students for the benefits associated with attending school regularly and punctually. Attendance is a skill that empowers students to develop academically, socially, and behaviorally. It is our belief that supporting students in developing this skill will promote lifelong habits necessary for successful employment and productivity in a democratic society. The attendance program at every school should include incentives for positive attendance as well as interventions and consequences for excessive absence from school.

NOTE: Perry Township Schools remains committed to providing safe learning experiences for our students and safe working environments for our staff. It may be necessary for the school district to make changes in how school takes place. If any changes take place that impact attendance, the district will make every effort to effectively communicate that to families.

B. Definitions

Absence: Each teacher will record an absence when a student is not in attendance at any time during the school day for elementary and 6th grade academies. A student at the middle and high school levels is counted absent from a class if the student is not present for at least one-half of the total time of the class period.

Half-Day Absence: Absence will be recorded when a student is in attendance for less than one-half of the school day for elementary, 6th grade academies, and middle schools. Middle school and high school attendance is recorded period by period.

Excused Absence (Elementary, Academy and Middle)**:** illness verified by a note from the parent, capped at ten (10) absences, illness verified by a note from a physician, required court attendance by subpoena or court order, professional appointments, death in the immediate family, out-of-school suspension, observation or celebration of a bona fide religious holiday verified by a note from the parent, maternity leave following the birth of the student's child or pregnancy complications verified by a note from a physician or documented by medical records, military-connected families' absences related to deployment and return, such other good cause as may be acceptable to the Superintendent or permitted by law.

Excessive Absences: At the elementary, academy, and middle schools, excessive absence is defined as six unexcused days per year. At the high school, excessive absence is defined as **10 or more absences in any class.**

Perfect Attendance: A student in attendance during some portion of every school day, with the exception of absences *Not Counted by Indiana Law*, has perfect attendance.

Tardy: A student is considered tardy if they arrive any time after the tardy bell has rung and will be considered as left early if they leave any time after lunch before dismissal.

Truancy: Truancy shall mean an absence from school that is not an excused absence as stated above or that is not an absence under a parent request that has been filed with the school.

Habitual Truancy: Per IC 20-33-2-11, a student is considered a habitual truant if truant for more than ten (10) days of school in one (1) school year. A habitual truant, as defined herein, cannot be issued a driver's license or learner's permit until the age of 18.

C. Attendance Policy

1. All schools will develop and publish attendance guidelines that will include:
    a. Incentives and rewards to promote positive attendance.
    b. Means (verbal and/or written) and timelines for communicating absences with undetermined reasons to parents/guardians.
    c. Means (verbal and/or written) and timelines for communicating excessive absences to parents/guardians.
    d. Behavioral consequences for excessive absences.
    e. Means (verbal and/or written) and timelines for communicating excessive tardiness to school and/or classes to parents/guardians.
    f. Behavioral consequences for excessive tardiness.

2. Any absence reported by a parent/guardian will be coded. Parents/Guardians should make every effort to **communicate with the school before 9:00 a.m. each day** of the child's absence. This communication ensures the safety of the child and gives the school a record of the reason for the absence. Perry Township encourages parents to schedule appointments outside of normal school hours. When this is unavoidable; it is recommended that appointment times be rotated to avoid missing the same class. Vacations should not be planned during times when school is in session to avoid excessive absences.

3. Any absence of truancy will be coded Truant and Unexcused. The following are Absences Not Counted by Indiana Law:
    a. Participating in a service as a page in the Indiana General Assembly (documentation required)
    b. Participating in service by a high school student as a helper for a political party or candidate on the date of an election (documentation required)
    c. Participating on the precinct election board
    d. Participating in a subpoena to appear in court (summons required)
    e. Participating in active duty with the Indiana National Guard or Indiana Wing of Civil Air Patrol
    f. Participating in school-sponsored activities
    g. Certain participation in the Indiana State Fair
    h. Approved educationally related non-classroom activities consistent with Indiana Law
4. At the high school, juniors and seniors are granted two college visits per year. Any junior or senior requesting additional college visits can submit a request in writing to the Guidance Department. Any freshman or sophomore requesting a college visit can submit a request in writing to the Counseling Department. Approved college visits are coded 'absence-not counted'. [Note: One college visit per semester.]

STUDENT DRESS CODE

Perry Township Schools seeks to encourage a safe and positive learning environment that focuses on academic achievement and a sense of community. In order to promote school safety, improve student performance and encourage positive self-esteem, and focus on academic achievement instead of socio-economic status, Perry Township Schools adopts the following student dress code for all students during the school day:

For All Perry Township Students:

1. Hats with bills or brims, hoods, bandanas, and face coverings (with the exception of medical masks) are not to be worn in the school building. An approved head covering must allow eyes and ears to be visible at all times. Students with a bona fide religious objection may apply for an exemption.
2. Clothing and jewelry, which includes depictions or symbols of the following, are prohibited:
    a. sex or sexual innuendo
    b. lewd, vulgar, indecent, or plainly offensive speech, including profanity
    c. violence, destruction of property, or advocating the use of force
    d. urging violation of the law or school regulations
    e. alcohol, drugs, or tobacco
    f. anything which substantially or materially disrupts the school environment

3. Pants or skirts must be worn at the waist.
4. Pants, dresses and skirts must be at or near mid thigh and have no overt or holes, cuts, tears, or frays that expose skin above mid thigh
5. Student IDs should be worn and made visible at all times.
6. All tops must have sleeves.

For Students in Grades K-6 (Kindergarten, Elementary, 6th Grade Academies):

1. Solid color collared shirt (with sleeves) or turtleneck, encouraged to be tucked in.
2. Black, khaki, navy, or earthtone bottoms, no denim. No overt or distracting holes, rips, cuts, or frays are permitted.
3. Knee-length pants. Shorts may be worn up until Fall Break and after Spring Break.
4. Dresses, skirts, shorts, and jumpers must be near knee length.
5. Winter Wear—mostly solid color sweater or sweatshirt allowed; must be over collared shirt or turtleneck; should be an appropriate size.
6. Student IDs should be worn and made visible at all times.
7. No flip-flops or "wheelie" shoes. No hooded sweatshirts.
8. School spirit wear is determined by each building.

For Students Grades 7-8:

1. Solid color collared shirt (with sleeves) or turtleneck.
2. Black, khaki or navy bottoms, no denim. No overt or distracting holes, rips, cuts, or frays are permitted. (Pants or skirts must be worn at the waist)
3. Knee-length pants. Shorts may be worn up until Fall Break and after Spring Break.
4. Dresses, skirts, shorts, and jumpers must be near knee length.
5. Winter Wear—solid color sweater or sweatshirt allowed; must be over collared shirt or turtleneck.
6. Student IDs should be worn and made visible at all times.
7. No flip-flops or "wheelie" shoes. No hooded sweatshirts.
8. School spirit wear is determined by each building.

For Students in High School:

1. Pants or skirts must be worn at the waist.
2. Pants must be knee length or longer and have no overt or distracting holes, cuts, tears, or frays.
3. Dresses and skirts must be near knee length.
4. Student IDs should be worn and made visible at all times.
5. Pajamas or similar nightwear is prohibited.
6. All tops must have sleeves.

Each school may need to make adjustments to their dress code expectations. The school will make every effort to effectively communicate changes to families

STUDENT RIGHTS AND RESPONSIBILITIES

	Students have the *right*...	Students have the *responsiblity*...
Education	to a free and appropriate public education unimpaired because of sex (gender, gender identity or expression, or sexual orientation), race, color, religion/creed, national origin or ethnicity, mental or physical disability. The Constitution of Indiana guarantees this public education right.	to attend school regularly, make a conscientious effort in classroom work, and abide by school rules and regulations. Students also have the responsibility to avoid actions or activities, individually or in groups, which interfere with the right of any other person to receive a public education.
Environment	to a safe and orderly school and classroom environment that is conducive to learning.	to ensure that their actions do not disrupt the classroom or school activities and that they abide by the laws of the United States, Indiana, and the City of Indianapolis, as well as the regulations and policies of the Perry Township School Board and the individual school.
Respect	to expect and receive courtesy, fairness, and respect from all members of the school staff and other students.	to respect the rights and authority of teachers, administrators, and all others included in the educational process. Students have a responsibility to demonstrate respect toward each other.
Property	to expect that other students and school personnel will respect their personal property.	to respect the personal property rights of other students and school personnel, as well as the public's property, including equipment, buses, and school building.
Assemble	to assemble peacefully and have the right to request time from school officials to hold planned and non-disruptive assemblies.	to request time from school officials to hold planned, non-disruptive assemblies under faculty supervision only during non-instructional time.
Participation	to participate in school activities and functions	to comply with all rules and regulations for student behavior at all school functions.

	STUDENT RIGHTS AND RESPONSIBILITIES	
	Students have the *right*...	**Students have the *responsiblity*...**
Expression	to exercise freedom of expression, through appropriate channels, including the right to address policies publicly, privately, in writing, or orally. Students may advocate change in any law, policy, or regulation.	to see that their expressions do not interfere with the educational program or create a substantial disruption. Students have a responsibility not to use profane, obscene, slanderous, ethnically derogatory, or libelous statements; not to use disruptive tactics or expressions that might lead to violence; and not to advocate violation of the law or school regulations.
Appeal	to appeal policies both publicly and privately, in writing and orally, through appropriate channels. Students may advocate change in a law, policy, or regulation that is considered not to be in their best interest.	to present these complaints to the teacher or school administrator, who shall make himself/herself available or schedule an appointment to hear these complaints. If a student or a parent is not satisfied that a complaint previously presented has been resolved satisfactorily, a meeting may be requested with the student, parent, and principal. The student or the parent who continues to feel that the matter has not been resolved satisfactorily may contact the Director of Student Services at 317-789-3961.
Internet Access	to internet access at school in a manner consistent with School Policy	to access only your authorized accounts for appropriate purposes and to protect your logins and passwords and school issued devices. Students and guardians agree to accept all terms and conditions listed in the Guidelines for Student Use document and Perry Township's Assigned Device Use Policy
Clubs & Organizations	to establish school groups, clubs or organizations covering any topic or issue that is not illegal.	to request recognition by the school administration, to avoid a substantion and/or a material disruption of the academic process and to be sponsored by school-approved personnel. School Board Policy 5840

STUDENT CONDUCT AND BEHAVIOR

The Board of Education recognizes that education is an essential factor in the well-being of all people and guarantees equal educational opportunity to every student. To this end, the students, parents/guardians, and school personnel work cooperatively to maintain a positive educational atmosphere in both the academic and behavioral areas. All students are expected to know and obey all basic school rules and regulations.

The disciplinary policies of Perry Township Schools are based on principles of humane treatment that recognize the dignity and worth of every student. Discipline is most effective when based on prevention rather than punishment. The objective of these policies is student growth in abilities, attitudes, and habits necessary for acceptable self-controlled behavior. When it becomes necessary to use corrective measures, action should be based on an understanding of the student and sound guidance principles consistent with these policies.

While in transit to or from school, at bus stops, or while under the jurisdiction of Perry Township Schools, students are under school authority and are bound by all School Board policies pertaining to discipline. In order to maintain a safe and conducive climate for learning, discipline policy requires students who violate minimal standards to be referred for disciplinary actions. These actions may include suspension, expulsion, and/or police referral as deemed appropriate. Examples include but are not limited to the following:

- Disruptions to the educational process or to the orderly atmosphere for learning
- Repeated failure to comply with directions of teachers or other authorized school personnel
- Obscene actions, the use of obscene words or gestures, the use of profanity, or the use of ethnically derogatory statements
- Damage to or destruction of school property
- Assault on any person who is on school property, be it student, school employee, or any other person
- Bullying, hazing, or otherwise harassing any student, employee, or other person

VIOLATION OF BEHAVIOR CODE

Due Process Procedures

The School Board recognizes the importance of safeguarding a student's constitutional rights, particularly when subject to the school district's disciplinary procedures.

Due Process entitles students to fair treatment when accused of misconduct. Students must be informed of their misconduct and be provided an opportunity to make a statement about the accusations. School administrators will give all involved an opportunity to present evidence. Due Process is a protection for both the student and the school. The school district follows the guidelines of the Indiana student due process statute. District Bylaws & Policy 5611

Suspension

In accordance with the Indiana Student Conduct Code, I.C. 20-33-8-18 et seq., no suspension will be made for longer than ten school days. Also, the student must be afforded the opportunity for a meeting. At the meeting the student is entitled to a written or oral statement of the charges against him/her and, if the charges are denied, a summary of the evidence against him/her and an opportunity to explain his/her conduct.

Notice and the meeting shall precede suspension except where the nature of the misconduct requires immediate removal. In such a situation, the notice and meeting shall follow as soon as reasonably possible after suspension.

Within the ten-day suspension maximum time limit, the principal or designee may decide to seek expulsion.

Expulsion

By virtue of this rule, the superintendent of schools or the designee is vested with the power of expulsion.

In the event the principal or the designee feels it is necessary to request the expulsion of a student, the procedure described in the Indiana Student Conduct Code, I.C. 20-33-8-19 et seq will be followed. Any student or parent wishing to review this process may request a copy of the pertinent information from the school.

When a principal (or designee) recommends to the superintendent (or designee) that a student be expelled from school, the following procedure will be followed:

1. The superintendent (or designee) may conduct an expulsion meeting, or may appoint one of the following persons to conduct the expulsion meeting:
   a. legal counsel or an independent hearing officer.
   b. a member of the administrative staff who did not expel the student and was not involved in the events giving rise to the expulsion
2. An expulsion will not take place until the student and the student's parent/guardian(s)

are given notice of their right to appear at an expulsion meeting with the superintendent or a person designated above. Failure by a student or a student's parents to request and appear at an expulsion meeting will be deemed a waiver of rights administratively to contest the expulsion.

3. The notice of the right to appear at the expulsion meeting will be in writing, delivered by certified mail or by personal delivery or email, and contain the reasons for the expulsion and contain the procedure for requesting an expulsion hearing.
4. At the expulsion meeting, the principal (or designee), will present evidence to support the charges against the student. The student or parent will have the opportunity to answer the charges against the student, and to present evidence to support the student's position.
5. If an expulsion meeting is held, the person conducting the expulsion meeting will make a written summary of the evidence heard at the meeting and a recommendation of action to the superintendent. The superintendent's final determination will be provided to the student and the student's parent(s).
6. The Board of Education has voted not to hear any expulsion appeals. Instead, appeals of expulsion must be filed with the County Court.

GROUNDS FOR SUSPENSION AND EXPULSION

Grounds for suspension or expulsion are student misconduct or substantial disobedience, as defined by Indiana Law IC 20-33-8-14 & IC 20-33-8-15. The following include examples of student misconduct or substantial disobedience, but are not limited to:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other comparable conduct constituting an interference with school purposes, or urging other students to engage in such conduct. The following enumeration is only illustrative and not limited to the type of conduct prohibited by this subdivision:
   a. Occupying any school building, school grounds, or part thereof with intent to deprive others of its use
   b. Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use of the building, corridor, or room
   c. Setting fire to or damaging any school building or property or possessing a lighter or matches or other such devices
   d. Preventing or attempting to prevent by physical act the convening or continued functioning of any school or education function or any meeting or assembly on school property
   e. Continuously and intentionally making noise or acting in any manner so as to interfere seriously with the ability of any teacher or any of the other school personnel to conduct the education function under this supervision.
   f. Using an electronic device in a manner that negatively impacts the educational

function and/or disrupts the educational environment. This includes, but is not limited to, taking/posting/disseminating pictures, audio and/ or video without permission. Additionally, using any personal electronic device during instructional time without teacher permission violates Indiana Law and school board.

g. Disseminating maliciously false, sexually suggestive, or defamatory statements about any student or staff member or immediate family

2. Causing or attempting to cause damage to school property, stealing or attempting to steal school property, or possessing stolen school property
3. Causing or attempting to cause damage to private property, stealing or attempting to steal private property, or possessing stolen private property
4. Intentionally causing or attempting to cause physical injury or intentionally behaving in such a way as could reasonably cause physical injury to any person or themselves.
5. Using any form of written, verbal or nonverbal harassment, and/or physical contact which includes but is not limited to disability, ethnic, gender, sexual orientation, racial, and/or religious.
6. Failing in a substantial number of instances to comply with directions of teachers or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function
7. Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function
8. Knowingly possessing, handling, or transmitting any object that can reasonably be considered a weapon. It may also include any toy that is presented as a real weapon or reacted to as a real weapon.
9. Violating or repeatedly violating any rules that are reasonably necessary in carrying out school purposes or an educational function and are validly adopted in accordance with Indiana law, including, but not limited to:
   a. Engaging in sexual behavior on school property
   b. Failing to respond truthfully and completely when questioned about a school related matter
   c. Willful absence or tardiness
   d. Possessing, using, transmitting or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana/THC, alcoholic beverage, stimulant, depressant or intoxicant of any kind including any substance presented in look or effect of the above drugs, with or without a prescription. Possession of a drug authorized by a medical prescription from a physician is a violation of this subdivision. All medication must be brought to school by a parent/guardian, stored and administered in the Health Center by the school nurse or specific designated employee.

e. Possessing, using, or transmitting any tobacco/nicotine products. All uses of tobacco/nicotine, including a cigar, cigarette, pipe, snuff, vape or any other matter or substance that contains nicotine, as well as electronic or other substitute forms.

f. Possessing or providing to any person anything used or designed to be used primarily for the storage, processing, delivery, or consumption of alcohol, marijuana/THC, stimulants, intoxicants, narcotics depressants, hallucinogens, amphetamines, or barbiturates. (Examples of things which are not to be possessed or provided to another person are: electronic pipes, pipe screens, rolling papers, clips, vape pen, or any other mechanical devices used for the above.)

g. Engaging in the unlawful selling of a controlled substance or engaging in a criminal law violation that constitutes a danger to other students or constitutes an interference with school purposes or an educational function

h. Using abusive or profane language, verbal or written

i. Participating in or placing nuisance phone calls to staff as well as unauthorized or prank phone calls to police, fire, or 911 services

j. Misuse of technology

k. Using any device to photograph, record, transmit or post images or videos without prior permission from the classroom instructor.

l. Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device, regardless of whether the activities occurred in school or outside of school.

- Important Notice to Students and Parents Regarding Cell Phone Content and Display:

  The Child Abuse/Neglect law requires school personnel to report to law enforcement or child protective services whenever there is reason to believe that any person/student is involved with "child exploitation" or "child pornography" as defined by Indiana Criminal Statutes.

- Student cell phones have been found in a number of Indiana school districts to have contained evidence of "sexual content" as defined above, it is important for parents and students to be aware of the legal consequences should this occur in our school

m. Knowingly providing false information to school personnel

n. Engaging in any academically dishonest behavior that would give a student an unfair advantage or represents another person's work, including work generated via Artificial Intelligence (AI), as his/her own.

o. Aiding, assisting, or conspiring with another person to violate student conduct rules or state or federal law.

10. Possessing a Firearm

a. No student shall possess, handle or transmit any firearm or ammunition on school property.

b. The following devices are considered to be a firearm as defined in Section 921 of Title 18 of the United States Code:

   any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive

   - the frame or receiver of any weapon described above
   - any firearm muffler or firearm silencer
   - any destructive device which is an explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device
   - any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter
   - any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and from which a destructive device may be readily assembled.

c. The penalty for possession of a firearm: 10 days suspension and expulsion from school for one calendar year. The length of the expulsion may be reduced by the superintendent if the circumstances warrant such reduction.

d. The county prosecuting attorney's office shall be notified when a student is expelled under this rule. Criminal charges may be filed for this violation.

11. Failing to report knowledge of deadly or dangerous weapons or behavior of another person to a teacher or administrator when behavior by another person could result in harm to another person or persons or damage the property of another person or persons when the student has information about such behavior
12. Fighting or showing aggressive behavior.
13. Participating in a Criminal Organization Activity or similar destructive or illegal group.

The grounds for suspension or expulsion listed above apply when a student is:

a. On school grounds,
b. Off school grounds at a school activity, function, or event, or
c. Traveling to or from school or a school activity, function, or event.
d. A student may be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or educational function, or the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria which takes place during weekends, holidays, other school breaks and the summer period when a student may not be attending classes or other school functions.

RIDING THE SCHOOL BUS

All students should know that riding the bus is a privilege. All students should feel that they belong, are respected, and share in the rights and privileges, as well as the responsibilities of the entire busload. Following expectations will ensure the rights, safety, and well-being of all student passengers. Failure to follow expectations will result in disciplinary action and may result in a loss of riding privileges.

To maintain desirable behavior, drivers are instructed to promote a positive atmosphere, to develop a friendly passenger-driver relationship, be fair and impartial to all, and not grant special privileges. At the beginning of each school year, drivers will explain the expectations and the importance of good conduct for the safety of all students riding the bus.
Indiana Code 20-27-10-2, concerning school bus discipline, states, "When students are being transported on a school bus, the students are under the supervision, direction, and control of the school bus driver and are subject to disciplinary measures by the school bus driver and the governing body of the school corporation." All schools' rules apply to students while on buses. **School buses are an extension of school property. A copy of the complete Administrative Guidelines for Transportation can be found at www.perryschools.org.**

Bus Stops

- While in transit to or from school, at bus stops, or while under the jurisdiction of Perry Township Schools, students are under school authority and are bound by all School Board policies pertaining to discipline and control.
- Bus stops will be established and posted on the Perry Township Schools' website. Students are to utilize the bus stop they are assigned. Transportation will make any necessary corrections as needed.
- Bus drivers are NOT authorized to change, edit or add bus stops to their routes. Requests or concerns are handled by the transportation office. 317.789.6220
- Students should be at their scheduled bus stop at least 10-minutes prior to the time scheduled. Buses will not be sent back to retrieve students that missed the bus.
- After school, it is necessary that ALL PARENTS OR DESIGNATED ADULT OF STUDENTS GRADES K-2 BE PRESENT AND/OR VISIBLE TO RECEIVE THE CHILD from the bus stop. If no one is there, we will keep your child on the bus. We will make every effort to make a second attempt. After this, your child will be returned to the student's school and you will need to pick up from there. This will only be accepted three times before other actions will need to be taken.
- In the event a bus route is changed and the stops and/or times are altered more

than 10 minutes, the transportation office will make every effort to communicate to the parents and students by letter or ParentSquare message. PLEASE accept our apologies since it is not always possible to do this due to such short notice.

- Students that require a bus stop other than their home residency must complete an Alternate Bus Waiver. This form is available at every school and on Perry Township's website. This form must be completed and returned to your child's school for approval before transportation can be approved. Services to the new location can take up to 3-5 business days to complete. Parents/Guardians should have a backup plan in place until services are altered to accommodate the request. Once the request is approved and scheduled, the school will notify the parents of the start date. Any waivers received for High/Middle/Academy students at the beginning of the year will not be approved for at least the first two weeks of school.
- One-Day Bus Passes must be approved by a school administrator and are used for emergency purposes only. The pass will only be good for an existing stop on the route. The school will contact Transportation to make sure there is enough room on the bus before final approval.

Loading/Unloading

- Students are to wait at least 10 feet away from the curb while waiting for the bus.
- Students are NOT to board the bus until the red warning lights and stop arm have been activated.
- Students that are required to cross in front of the bus must do so ONLY after the driver has activated the red warning lights, stop arm and indicated to you it is safe to cross.
- Students are NOT to cross behind the bus. Students that cross behind the bus may lose riding privileges.
- If a student misses the bus they may NOT chase or follow the bus to board at another stop. This is extremely dangerous and can result in serious injury.

Carry-on Items Students may bring items on the bus that fit on the student's lap. Items cannot sit higher than the lower window level, cannot interfere with students sitting in the same seat and cannot block the aisle or emergency exits per state law.

Bus Expectations Students and parents are to respect the property where the bus stops are located. Individuals are not to damage or vandalize the property. Students are expected to follow the same rules as in the classroom while riding the bus. In addition, students must:

1. Always obey the driver and/or monitors and treat them with respect
2. Be seated promptly and stay in designated seat, facing forward with feet on floor
3. Carry all items in a book bag or carry all container (Grades K-8)
4. Be courteous and do not use profanity
5. Speak in a normal voice, no yelling or screaming
6. Never push, shove, scuffle or engage in horseplay. No bullying or harassing students
7. Keep your head, hair, hands, feet and all belongings inside the bus and to yourself
8. Never Smoke
9. Never Fight
10. Never Throw objects inside or outside the bus
11. Not eat or drink on the bus. Gum is not allowed
12. Treat bus seats and equipment with care and respect
13. Keep the bus clean and orderly
14. Not use their cell phone. Place cell phones in a bag or pocket in grades K-5.
15. Not have or use a laser pen light

Perry Township Schools adopted the following student behavior plan to help maintain a safe environment on the school bus:

MINOR incidents are addressed using the three-step Student Behavior Plan:

- **Incident One -** Student is provided a **verbal warning** by the driver.
- **Incident Two -** Driver forwards the **Incident Report** citing the minor incidents to the school administrator in charge of buses for further disciplinary intervention.

Any incident succeeding the second will also be forwarded to the school administrator.

SERIOUS incidents are immediately forwarded to the school administrator on a **Serious Incident Form**.

NOTE: The bus driver will use professional judgment when discerning MINOR and SERIOUS incidents that require disciplinary action.

All communications must be handled through the transportation office, not the bus driver. This ensures the bus is not delayed en route. In the event you need to get a hold of your child's bus driver to discuss a disciplinary concern, bus times, or items related to the bus ride, please contact the transportation office at 317-789-6220. We will leave a message for the driver.

No one is permitted to board a Perry Township School Bus without authorization from a school administrator. Violators are subject to arrest for criminal trespass level 6 Felony.

SCHOOL MEALS AND ACCOUNTS

Perry Township Schools will be participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision (CEP) for the 2024-2025 school year. Through the CEP, all students will receive a healthy breakfast and lunch at school at NO CHARGE to the student. A la carte food and additional meals are not included in this program and will incur a charge. When a student's meal account has a negative balance, no charges will be allowed for a la carte items.

Parents/guardians of students who wish to purchase a la carte items are expected to prepay for meals using the online payment system through e-Funds. To pay online, please visit the following link: (https://www.perryschools.org/departments/child-nutrition/additional-resources/). Payments can also be made via cash or checks to the student's school in a sealed envelope with your child's name and student ID number. Please contact your school's cafeteria manager for questions regarding student meal accounts.

If a student does incur charges that results in a negative balance, parents/guardians will be contacted by the Child Nutrition Department to arrange payment. At the end of the year, any negative balances for more than $50.00 will be sent to a professional collection agency. No Perry Township students will be denied a meal due to insufficient funds or for disciplinary reasons.

Note: Other assistance is not included in the CEP. Families are encouraged to apply for assistance through Skyward Family Access found at https://coburn.msdpt.k12.in.us/scripts/wsisa.dll/WService=wsEAplus/seplog01.w to qualify for additional benefits.

Refer to our entire School Meal Charging Policy at www.perryschools.org for more information.

ACADEMIC STANDARDS

Schools' curricula in Perry Township Schools are based on the Indiana Academic Standards. Those standards are found at https://www.in.gov/doe/students/indiana-academic-standards/

HOMEWORK POLICY

In Perry Township Schools, we believe it is important to have a stated policy and coordinated framework for assigning homework. The material in this handbook represents extensive involvement of all representative groups in the development of such a document.

Philosophy and Value of Homework

- Give the student the opportunity to accept the responsibility of participating in the learning process.
- Teach and improve the student's self-discipline.
- Provide an extension of specific instruction to reinforce the learning experience in the classroom.
- Foster effective study habits and research skills.
- Provide an opportunity for independent work.
- Promote positive self-image.
- Strengthen communication between the home and school while affording parents an opportunity to become involved in the educational process.

Characteristics of Homework

- Focus upon course goals and objectives.
- Provide opportunities to reinforce, extend, and apply skills.
- Be realistic in length.
- Have clearly defined directions.
- Be positive and productive.
- Reflect student needs and teacher judgment.
- Have value that is clearly understood by the student.

Evaluations of Tangible Homework

- Be fairly and consistently evaluated using methods determined by the teacher.
- Reflect upon the student's letter grade and/or effort rating.
- Be returned to the student as soon as possible to be shared with parents for purposes of information and learning.

Frequency and Amount of Homework

- Assignment parameters should be set by the instructional level: i.e., elementary school, 6th grade academies, middle school, and high school.
- Guidelines at each level should include limits for nightly homework, long-term assignments, and homework over vacation.

Within the above framework of corporation policy, each building will develop, implement and communicate its own guidelines of a more specific nature. All building documents will identify these guidelines that are common to all buildings at a given level of instruction.

STUDENT IDs

Students are provided a Student ID free of charge. Students are required to have their ID card at all times. ID cards are required to purchase meals, board a bus, check out materials from the school library and participate in school events.

VISITORS TO SCHOOL

Parents/Guardians are encouraged to visit their child's school. Visits should be arranged at least one school day in advance. Visits are encouraged on most school days, but there are a few days, such as a day when testing is being conducted, that visitors will not be permitted.

For the protection of students and staff, all visitors are required to report to the main office before going to any other part of the building. When reporting to the main office, visitors will be asked to provide picture identification such as a valid driver's license or identification card. During a visit, visitors will be asked to wear an identification badge and limit their participation in activities according to the directions from the teacher in charge of the activity.

NOTE: The Superintendent, or designee, and principal has the authority to prohibit the entry of any person to a school in Perry Township Schools or to expel any person when there is reason to believe the presence of such person would be detrimental to the good order of the school. If such an individual refuses to leave the school grounds or creates a disturbance, the principal is authorized to request from the local law enforcement agency whatever assistance is required to remove the individual.

Expelled students and persons who have previously been asked to leave a school or school activity because they have been seriously disruptive may be directed not to return to school district property or the property where a school activity is being held. Failure to comply may result in arrest for criminal trespass.

Standard Building Procedures for Visitors to our Schools

1. You will be greeted to determine the reason for your visit.
2. You will be asked to show your valid picture identification to be scanned by our Safe Visitor System. No one is permitted into the school without a valid picture ID.
3. You will be issued a visitor name tag with visitor information which should be worn at all times while in the school building.
4. You will be escorted to the designated area corresponding with your visit.
5. Please return to the office to sign out and return your name badge before leaving.

Guidelines for Private Agency/Individual Visitations:

1. Must be as per written request of parent for a specific individual or agency to access a child's education environment.
2. Must be based on reasonable time/place limitations, as per the discretion of the principal or designee.
3. Must be for the purpose of an observation only, if during student instructional time. No type of interaction is allowed during this time. The observation is for the behavior and/or interaction of the identified student only. Sole purpose of observation is to create a positive successful learning environment for the student. Any other type of service, by private agency, would need to be provided outside of the instructional day.
4. The school may choose to ask a staff member to accompany the private agency/individual for the observation.
5. Information from observation will be reviewed by the student's teachers in determining appropriate goals and/or placement of students.

Outside Speakers

Requests for outside speakers are made to the principal or designee. Outside speakers are people invited to the school to address students. Students may invite speakers to school only if the principal or designee grants permission.

VOLUNTEERS

Volunteers play an important role in our school district. Their guidance and influence can encourage the academic, social, and personal success of students. Their skills and willingness to assist can help principals and teachers tackle some of the items on their long to-do lists. Perry Township Schools promotes an environment of safety, trust, and respect. In accordance with state law, volunteers must wait until after their background screening process is complete to begin their volunteer assignment.

All background screenings need to be completed on a smartphone, laptop or personal computer (PC).

Please see below for an explanation of the appropriate levels to ensure you are completing the correct background check for the appropriate volunteer position. All links can be copied and pasted for the appropriate link to complete the volunteer process.

Volunteer/Visitor: A SafeVisitor background is required to attend daytime field trips and classroom parties. Tutors, student teachers and others interacting with students must also

complete this check. (This list is not all inclusive.) There is a $15.95 fee to be paid by the individual and the background check is valid for three years. If you have lived outside of Indiana, the background check request may incur additional costs.

https://secure.safevisitor.io/Safe/Volunteer/000432/volunteer

Overnight chaperone: Anyone attending a field trip that takes place overnight must complete the overnight chaperone background check. There is a $29.90 fee to be paid by the individual and the background check is valid for three years.

https://secure.safevisitor.io/Safe/Volunteer/000432/chaperone

Coaches: SafeHiring expanded background check is required for all lay coaches. There is a . $24.90 fee to be paid by the individual and the background check is valid for three years. Coaches have direct and potentially unsupervised interaction with students. Positions that would be covered by this check include extra-curricular coaches (e.g. club sports – lacrosse, bowling, etc.) and non-employee sponsors (e.g. robotics, show choir, etc.). If you have lived outside the state of Indiana, there may be additional costs associated with the background check request.

secure.safehiringsolutions.com/app.cfm?id=01C1C7C6-A384-4C38-9037-766F36C5E886

Perry Township values all of our volunteers and truly appreciates your efforts with both volunteering and making sure the safety of our student is priority #1.

NON-CUSTODIAL PARENTS

Indiana and federal law, as well as school district policy, presumes that a student's non-custodial parent continues to be entitled to the rights of a parent. This includes access to student records, participation in the parent-teacher conferences, and picking a student up from school at dismissal or for an appointment. If a custodial parent has a current court order that specifically limits a non-custodial parent's participation in school activities or access to the student at school, the custodial parent should present the court order to the principal of the school the student attends.

Preferences of a custodial parent not supported by a court order cannot be enforced. If a request for a court order is pending, the custodial parent should meet with the principal, or designee, of the student's school to explain any circumstances that may result in harm to the student. The district school police may be involved in these decisions.

PERRY TOWNSHIP ATHLETIC CODE OF CONDUCT

A. Preface

The Perry Township Athletic Code of Conduct does not supersede the Student Rights & Responsibilities Policy for Students, Parents, and School Personnel of Perry Township Schools. Individuals may receive discipline under both discipline codes. It is the belief of the coaches, administrators, and school board of Perry Township that participation in athletics is a privilege, not a right, and that as a representative of the school, school system, and community, the athlete is expected to assume certain responsibilities and to live up to certain expectations. It is the purpose of this document to clarify those expectations. A coach may have additional written team rules not addressed in this code. Situations not addressed in this code will be addressed by the building principal.

B. The Responsibilities of a Perry Township Athlete: A student/athlete is expected to:

1. Achieve academically to the best of the student's abilities. Each student's first responsibility is to be a good student.
2. Act in accordance with high standards of social behavior.
3. Display good sportsmanship both on and off the field.
4. Show respect to opponents, teammates, officials, spectators, coaches, and administrators.
5. Maintain a good appearance including dress, grooming, and cleanliness.
6. Use language that reflects positively on school, community, and family. This includes information shared on social media sites.
7. Be a positive leader in the classroom, on the playing field, in the school, and in the community.
8. Comply with these guidelines in and out of season, **on and off the playing field, at school and away from school.**

C. Eligibility: High School

1. In order to be eligible according to the IHSAA, a student athlete must:
    a. Have a completed physical form/release form on file with the athletic director of the student's respective school.
    b. Have passed five (5) or more full credit subjects during the past grading period and currently enrolled in five (5) or more full credit subjects.
2. If an athlete quits a team while in-season, that athlete is ineligible to participate in another sport unless released by the Athletic Director. This includes pre-season workouts.

D. Eligibility: Academy/Middle School (nine-week grade requirements and other eligibility standards)

1. Students in the 6th, 7th, and 8th grade can fail no more than one subject.
2. Students can meet the requirements using either the last nine-week grades of the second semester or the yearly final grades to be eligible for the fall season.
3. A student who is ineligible for the fall season will be permitted to try out for a winter sport provided the student's grades indicate that the student will be eligible at the end of the first nine-weeks grading period.
4. Students cannot practice or participate during any day of in-school or out-of-school suspension. A half (½) day or more of in-school or out-of-school suspension will result in suspension of one practice or participation in extracurricular activity. Once the student returns to class, the student becomes eligible to practice or participate.
5. Students who become ineligible may be permitted to attend practice sessions, but will not be permitted to participate in an athletic competition. This will be an athletic department decision.
6. If an athlete quits a team while in-season, that athlete is ineligible to participate in another sport unless released by the Athletic Director. This includes pre-season workouts.

E. Absence from School

In order to be able to practice or compete on any particular calendar day, an athlete must be in attendance for ½ of the school day. Only the principal or designee will grant exceptions.

F. In-School Suspension

Any student who is assigned in-school suspension for over one-half of a day due to misconduct is ineligible for participation in after school extracurricular activity. Only the principal or designee will grant exceptions. This includes practice or contests on the day the student is in-school suspension. Consequences for tardiness will be handled within each building as determined by the athletic council and the principal.

G. Out-of-School Suspension

A serious misconduct/suspendable offense: No student will participate in practice or competition on the day that the student has been suspended from school for that day or any part of that day. In order to return for participation, that student must gain clearance from the school officials designated by the principal.

H. Illegal and/or intolerable acts, Illegal Substance and Tobacco Products

1. Definitions:
    a. An Illegal Substance violation includes having, selling, buying, distributing, or using alcoholic beverages or illegal drugs.
    b. Tobacco products include but are not limited to: cigarettes, e-cigarettes, chewing tobacco, snuff, pipe tobacco, and cigars.
    c. "Next sport season" is the next sport in which the athlete participates and completes the season in good standing as determined by the Head Coach and Athletic Director. "Completing the season in good standing" is defined as having no unexcused or unauthorized absences from practices or contests, and making efforts to improve their skills in that sport as judged by the Head Coach/Athletic Director.

2. Investigation:
    a. If, after an athlete is accused of a violation involving an illegal and/or intolerable act, illegal substance, or a tobacco violation, and the building principal determines that it is likely that a violation occurred, the athlete shall be immediately suspended from practice and participation in athletics as outlined in items (C) or (D) of this section.
    b. If an athlete's guilt is in question involving an illegal and/or intolerable act, illegal substance, or tobacco violation, an immediate investigation will take place. The investigation will be conducted by any or all of the following: principal, athletic director, assistant principal, or dean of students as appointed by the principal.
    c. After this internal investigation, if doubt still exists, the athlete may be allowed to practice and participate pending a final judgment, which may be the result of an admission of guilt, a guilty verdict, or a conviction of a crime, which typically will involve the justice system.

3. Penalties: In-season violation/Out-of-season
    a. Admission of an offense prior to official knowledge: A student who has committed an illegal and/or intolerable act, illegal substance, or tobacco violation and comes to their coach or school official prior to the start of an investigation may have their penalty reduced for a first violation if they complete a program approved by the school administration.

       [Note: this program is different from the Alternative School Program.]

    b. First Offense: Ineligible for participation for 25% of the current sport season if in season, or 25% of the next sport season the athlete had previously participated, if out-of-season. The athlete must complete the next season in good standing and have no unexcused or unauthorized absences from practice for the remainder of the season following the penalty period. If an athlete participates in a coach supervised team event and violates the Athletic Code, that athlete is subject to further consequences at the discretion of the Athletic Department.
    c. Second Offense: Ineligible for one calendar year from the date of the infraction. If the athlete's suspension ends during a season, that athlete, with the consent of the coach, Athletic Director, and Principal, may try out and practice with the team until the conclusion of the suspension. The athlete may not dress for, participate, or travel with the team until suspension is completed.
    d. Third Offense: Ineligible for remainder of high school career.

I. Student Review Process

1. An athlete has the right to appeal an imposed penalty but will remain suspended during the appeal process.
2. The appeal must be made within five school days following notification of the penalty. It must be in writing, stating the basis of the appeal. School officials will review and decide on the appeal within five school days.
3. The building appeal committee, which may consist of the Principal, Assistant Principal, Athletic Director or Assistant, or Dean of Students as designated by the Principal, will review the appeal within five school days.
4. Further appeals may be made in writing to a township appeal committee appointed by the Superintendent

SPECIAL EDUCATION

The law requires school districts to provide special education services to any child from 3 to 22 years of age living (or attending a non-public school) within Perry Township Schools if the person has not yet graduated from high school and has one or more disabilities as defined in Indiana special education law. The local school district must provide the necessary services and programs, as outlined in the student's Individualized Education Program or Individualized Service Plan, at no cost to the family. A student with a disability has been evaluated in accordance with the law and determined eligible for special education and related services by a case conference committee. The committee, which includes the parent(s) and school personnel, must determine appropriate services based on the student's individual educational needs.

The school district follows all rules and regulations for Special Education services, as outlined in Indiana Code 20-35, the Individuals with Disabilities Education Act, Article 7 (511 IAC 7-32 through 49), and Section 504 of the Rehabilitation Act. The principal or special education representative will provide more detailed information upon request about special education procedures and practices. School policies shall be generally applicable to all students with disabilities. Consideration will be given to the possible impact the disability has across academic and behavioral needs.

If a student with a disability experiences a series of suspensions from the school setting, a Functional Behavioral Assessment (FBA) may be conducted, and current placement and services may be evaluated to see if the student's needs are being met. In addition, a Behavioral Intervention Plan may be implemented to help assist in preventing future behavior problems. The parent and/or the school may call for a case conference meeting to discuss options. A manifest determination conference will be held when a special education student is pending expulsion or has accrued 10 days of out of school suspension.

If you believe that your child may be eligible for Special Education services or a Section 504 plan, or if you need information regarding Special Education, please feel free to contact your school principal or the Special Education Department at (317) 789-3795.

COMMUNITY RESOURCES

Perry Township Schools strives to provide students and the community with support on all levels. Parents/guardians who need additional support from food and clothing to services provided by community partners should reach out to their schools. Additional resources can be found at https://www.perryschools.org/additional-resources/ under the Community Resources tab.

LANGUAGE SERVICES

Perry Township's **English Learners (EL) Program** serves as an advocate for all language minority students. We are committed to fostering the acquisition of English language skills necessary for full transition into a regular academic program and participation in the total school community. We are dedicated to providing programs, practices and services which reflect the changing educational and cultural needs of our students. Families needing language assistance can call the following numbers:

ကူညီပါရေစ 317.789.3715
Bawmh halnak 317.789.3715
Ayuda 317.789.3784

مساعدة 317.789.3731
Help 317.789.3720
Msaada 317.789.3731

FINANCIAL ASSISTANCE FOR SCHOOL CHILDREN

Parents/guardians have the right to apply for assistance. Qualification for assistance is determined by the household income eligibility standards of the parents/guardians. The application for assistance is available through Skyward Family Access found at https://www.perryschools.org/departments/child-nutrition-department/cep/ This application for assistance must be submitted annually. However, legal action will be taken against those who have a financial obligation to the school.

MCKINNEY-VENTO ACT

The McKinney-Vento Act is a federal law that was enacted in 1987. It is intended to remove barriers to education that homelessness may cause. The law gives children and youth rights to enroll in school, stay in school, receive transportation to school, and do well in school. Children and youth who are experiencing homelessness can choose to continue school in the school they were attending when they became homeless, or they may attend the school in the attendance area in which the child is actually living. The decision is based

on the best interest of the child. Homeless children and youth must be given services comparable to the services offered to other students in the school selected. Homeless children and youth should not be kept out of school or experience enrollment delays due to transportation problems, transfer of records, immunization or residency requirements, or guardianship issues. Homeless students must not be separated from the mainstream school environment because they are homeless.

Homeless - Students who are experiencing homelessness are those who lack a fixed, regular, adequate nighttime residence. This includes students who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks, or campgrounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals.

If you believe you may qualify for McKinney-Vento services, please contact your building principal, school social worker or the District McKinney Vento liaison at 317-789-3953.

NURSING SERVICES

Perry Township Schools are staffed by nurses from Community Health Network and will provide limited services to all students, including but not limited to – screening for signs of illness, first aid/emergency care, referral to health providers in the community, nutrition services, health education, health screenings and immunization information. All records are maintained by the school clinic. Your written permission is required, in advance, if your child has a prescription or over the counter medicine, or requires management of chronic health conditions or any health needs with a physician order while in school. Consent forms can be found at https://www.perryschools.org/departments/nursing-services/hipaa-consent-to-treat/ In an emergency situation, to prevent death or serious injury, the School Nurse and School staff will act to prevent such injury or death and stabilize the situation.

SAFETY HOTLINE

Submit an anonymous report of any information helpful in maintaining safety at Perry Township Schools to by calling (317) 789-3905 or (317) 789-3906 (Spanish), completing the form at cityprotect.com/agency/perryschools , or text "MRIS" to 274637. If you see something, say something!

BUILDING & CLASSROOM RULES

Each school administrator, with the assistance of the staff, will develop the building rules and regulations. Teachers will develop written classroom rules and will be encouraged to involve students in the development of classroom rules. School rules and regulations must not circumvent nor conflict with district policies and procedures outlined herein.

The school retains the right to deal with each situation involving student misconduct. See Student Conduct on page 17, Violation of Behavior Code on pages 18 through 22, and Students Rights and Responsibilities on pages 15 and 16 of this booklet.

ELECTRONIC DEVICES

Perry Township Schools allows for the use of personally owned electronic devices with school official authorization. Taking photos and audio or video recording on any device are strictly prohibited unless explicitly authorized by school officials. School administration reserves the right to search the contents of any device if there is reasonable suspicion that the search will reveal evidence of other violations of other school rules beyond the cell phone use violation. Any use of personally owned devices on school grounds remains subject to the Acceptable Use Policy. Students are responsible for the security of their device. Student owned devices remain personal property and the school corporation holds no responsibility to repair or replace. Unauthorized use of electronic devices brought to school or used on the bus may result in disciplinary action as well as confiscation. Electronic devices must be picked up no later than the end of that given school year.

INTERNET MONITORING

Perry Township Schools is committed to a safe virtual learning environment for our students. Devices and internet platforms will be monitored using a variety of methods, including electronic remote access, to ensure compliance with our legal and ethical use. However, Perry Township Schools does not have full control of the information on the internet or incoming email from a non-Perry Township Schools email provider.

GUNS

Possession of a firearm on school grounds is strictly prohibited. Students found in possession of a firearm are in violation of school rules as well as state law, and will be subject to arrest and expulsion. Students possessing a look-alike or toy gun will be subject to disciplinary action, which may include suspension and/or expulsion.

POSSESSION OF WEAPONS ON SCHOOL PROPERTY

Students

No student, while on school property or while under the jurisdiction of Perry Township Schools, will be allowed to possess, handle, or transmit any object that can be reasonably considered a weapon. Examples of weapons include and are not limited to: look-alike gun, stun gun, taser, knife, nunchucks, razor, pepper spray, slingshot, blackjack, explosive, destructive device (poison, gas, bomb, etc.), or similar device. There is no acceptable excuse for bringing a weapon to school.

Adults & Visitors

It is a Class D felony under Indiana law for a person other than a law enforcement officer to bring a firearm onto school district property. **A permit to carry a firearm does not allow a person to bring a firearm onto school district property**, except when the person possesses a firearm in a motor vehicle that is being operated by the person, to transport someone to or from a school or a school function.

School district policy also forbids the possession of all weapons on school district property except by a law enforcement officer. Before coming on school property or to a school activity with any weapon, the law enforcement officer is encouraged to check with the principal of the school to be visited before bringing a weapon to school or activity.

SUBSTANCE ABUSE

The possession, storage, selling, purchasing, or use of alcohol, other drugs or drug paraphernalia, including imitation drugs or other substances, will not be tolerated on school property or while the student is under the jurisdiction of Perry Township Schools. Additionally, students will not bring a controlled substance, imitation controlled substance, or marijuana to school or school-sponsored activities. Any violation is strictly prohibited and will be punishable by suspension and/or expulsion. **Prescription drugs and over-the-counter medications must be registered with the school nurse and brought to the school by a parent or guardian.**

The use or possession of tobacco products, including electronic cigarettes and vapes, on school grounds is prohibited and is subject to disciplinary action.

THREATS AND INCITEMENT

Any student who threatens, or incites another to threaten injury to a person at school or damage to school property, whether the threat **is made on or off school property,** shall be subject to disciplinary action including suspension or expulsion.

USE OF AUTOMOBILES

Any automobile, which is driven to a school by a student and parked on school property, must be registered with the school's principal or designee. Upon arrival at school, the student driver must park the car in the proper area, lock it, and leave it immediately. The area designated for student parking will be off-limits at all times except to students who are arriving or departing

SCHOOL BOARD POLICY MANUAL

The Complete School Board Policy Manual is available online at
https://go.boarddocs.com/in/msdpt/Board.nsf/Public?open&id=policies

BULLYING

The School Board is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying behavior toward a student, whether by other students, staff, or third parties, is strictly prohibited and shall not be tolerated. At all times, the safety of the victim of bullying shall be a priority. This prohibition includes physical, verbal, and psychological abuse as provided herein. The Board shall not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. Engaging in "cyberbullying," which is bullying that occurs through the use of data or computer software that is accessed through a computer, computer system, computer network, or cellular telephone or other wireless or cellular communications device also is prohibited. This policy applies when a student is on school grounds immediately before or during school hours, immediately after school hours, or at any other time when the school is being used by a school group; off school grounds at a school activity, function, or event; traveling to or from school or a school activity, function, or event; or, using property or equipment provided by the school. Additionally, this policy applies regardless of the physical location when:

- The individual committing the bullying behavior and any of the intended targets of the bullying behavior are students attending a school within the School Corporation; **and**
- The bullying behavior results in a substantial interference with school discipline or an unreasonable threat to the rights of others to a safe and peaceful learning environment.

Bullying as defined in State law means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student and create for the targeted student an objectively hostile school environment that:

- places the targeted student in reasonable fear of harm to the targeted student's person or property;

- has a substantially detrimental effect on the targeted student's physical or mental health;
- has the effect of substantially interfering with the targeted student's academic performance; or
- has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

This type of behavior is a form of harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It includes but is not limited to such behaviors as stalking, intimidation, menacing behavior, coercion, name-calling, taunting, making threats, and hazing. It also includes the use of digital or electronic communications to engage in such behaviors.

However, Indiana law exempts the following from the definition of "bullying":

- Participating in a religious event.
- Acting in an emergency involving the protection of a person or property from an imminent threat of serious bodily injury or substantial danger.
- Participating in an activity consisting of the exercise of a student's rights protected under the First Amendment to the United States Constitution or Article I, Section 31 of the Constitution of the State of Indiana, or both.
- Participating in an activity conducted by a nonprofit or governmental entity that provides recreation, education, training, or other care under the supervision of one or more adults.
- Participating in an activity undertaken at the prior written direction of the student's parent.
- Engaging in interstate or international travel from a location outside Indiana to another location outside Indiana.

Any student who believes they have been or are currently the victim of bullying shall immediately report the situation to the building principal or assistant principal or the Superintendent. The student also may report concerns to a teacher or counselor who shall be responsible for notifying the appropriate administrator or Board official. This report may be made anonymously. Complaints against the building principal shall be filed with the Superintendent. Complaints against the Superintendent shall be filed with the Board President. A parent may file a complaint on behalf of a student in the same manner.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above. Staff members who fail to report bullying or who fail to conduct

an investigation when assigned that duty are subject to disciplinary action, up to and including discharge.

All complaints about bullying behavior that may violate this policy shall be investigated promptly according to the timeline established by the Superintendent's administrative guidelines.

If, during an investigation of reported acts of bullying and/or harassment, the investigator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on sex, race, color, national origin, religion, or disability, the investigator shall report the act of bullying and/or harassment to one (1) of the Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 - Anti-Harassment or Policy 2266 - Discrimination on the Basis of Sex in Education Programs or Activities, as applicable.

If the investigator finds an instance of bullying behavior has occurred, prompt and appropriate action or responses shall be taken to address the behavior wherever it occurs including, as appropriate, disciplinary action, up to and including expulsion for students, discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Bullying acts shall be reported to law enforcement officials immediately upon determining that a report to law enforcement is necessary.

The parents of the targeted student and the reported bully shall be notified of the alleged bullying incident at the beginning of the investigation (no later than 5 business days after the incident is reported), the findings of the investigation at the conclusion of the investigation, and, as appropriate, any remedial action that has been or shall be taken to the extent disclosure is permitted by law. In addition to discipline, remedial action may include support services for the targeted student and bullying education for the bully, among other actions.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and shall not be tolerated. Such retaliation shall be considered a serious violation of Board policy, independent of whether a complaint is substantiated. Suspected retaliation shall be reported in the same manner as bullying. Making intentionally false reports about bullying for the purpose of getting someone in trouble similarly is prohibited and shall not be tolerated. Retaliation and making intentionally false reports may result in disciplinary action as indicated above.

For a definition of and instances that could possibly be construed as hazing, consult Policy 5516 - Student Hazing and page 51 of this handbook.

The Corporation shall maintain a link on its internet website to the internet website resource page maintained by the Indiana Department of Education that provides parents and school officials with resources or best practices regarding the prevention and reporting of bullying and cyberbullying.

To ensure students and parents have adequate opportunities to report bullying each school has the following ways to report bullying at a minimum:

- Bullying Reporting Link on School Website
- Anonymous reporting system (Bullying boxes in elementary schools, Bullying reporting forms on Canvas at the secondary level)
- Filling out a Student Incident Form in the office
- Telling any staff member
- District Safety Hotline (317) 789-3905
- LET'S TALK link on District Website

Each school will educate students in a developmentally appropriate way on the definition of bullying, on the different ways bullying can occur, and on how to report bullying if it is suspected by October 15th of each school year.

COMPLAINTS

Parents/guardians who are dissatisfied about a situation should first contact the person with whom they have a disagreement. If resolution is not reached at that level, parents/guardians may wish to speak with an administrator in the building. Most concerns can be resolved at the building level. If concerns remain, parents/guardians may wish to file a formal complaint. Formal complaints may be filed on behalf of any student or employee of Perry Township Schools. Complaints regarding a violation of a student's rights may be filed with the Director of Student Services and Compliance Officer. The form can be found on our website, www.perryschools.org

CRIMINAL ORGANIZATION ACTIVITY POLICY

Perry Township defines a "criminal organization" as any group of three or more persons who join together for destructive or violent purposes and/or as defined by Indiana Code 35-45-9-1. The presence of criminal organizations and criminal organization activities can cause a substantial disruption and interference with the education function of the school system. Perry Township will not allow disruptive students to interfere with its educational

function and responsibilities and endeavors to maintain an atmosphere in Perry Township that is conducive to learning. Therefore, Perry Township will not tolerate criminal organizations or like activities. Students are in violation of this policy if involved in substantiated criminal organization related incidents and will be dealt with to the fullest extent allowed by Perry Township Schools and the statutes of the State of Indiana. See District Bylaws & Policy 5520 for more details.

DISCRIMINATION

Discrimination is not a valid reason for student misconduct. A policy prohibiting discrimination in all forms is available to all students, parents/guardians, and staff. (District Bylaws & Policy 2260)

DRUG TESTING STUDENTS

REASONABLE SUSPICION

Per District Bylaws & Policy 5530, Perry Township Schools administration has the right to request a specimen from a student if there is reasonable suspicion to do so. "Reasonable suspicion" includes:

(1) A student's behavior, in conjunction with physical appearance, actions, and/or odor, indicating the possibility that the student has used or is in possession of a drug;
(2) The student possesses a drug or drug paraphernalia; or
(3) An Administrator of the Corporation receives information from an employee of the Corporation, parent, law enforcement personnel, other adult, or a student of the Corporation indicating a student is using, possessing, or under the influence of a drug. Any such report will be investigated by the Corporation Administration and will be substantiated by other physical indicators or physical appearance, if deemed necessary.

EQUAL OPPORTUNITY STATEMENT

It is the policy of Perry Township Schools to require that decisions about students and staff be based exclusively on merit, free from consideration of non-merit factors such as race, color, sex (including sexual stereotype nonconformity), disability, age, ethnicity, religion, sexual orientation, gender identification, and exercise of a constitutional or statutory right.

Persons shall be evaluated for employment, educational placement, recognition, and advancement based upon the content of their character, their conduct, and the capabilities they have demonstrated. Every member of the school community shall be afforded an equal opportunity to demonstrate the application of these criteria to the content of their character and their capabilities, free of any assumptions based upon immutable or irrelevant characteristics. District Bylaws & Policy 3122

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT-FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal or appropriate school official a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

   Parents or eligible students who wish to ask the school to amend a record should write the School principal or appropriate school official clearly identifying the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as a teacher, professors, health staff, counselors, attorneys, clerical staff, trustees, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Education; a person

or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an auditor, medical consultant, or therapist), online service providers, volunteers or an individual serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-59208537(b)

Each year the Corporation will provide this public notice to students and their parents of its intent to make available, upon request, certain information known as "directory information."[student's name; address; date and place of birth; photograph; major field of study; participation in officially recognized activities and sports; height and weight of members of athletic teams; dates of attendance; date of graduation; awards received; listing on an honor roll; or scholarships.]

Directory information shall not be provided to any organization for profit-making purposes. Parents and adult students may refuse to allow the district to disclose any or directory information upon written notification to the Corporation within ten (10) days after receipt of the district's public notice. It is the policy of the Board to not release the list of students for commercial or political purposes. District Bylaws & Policy 8330

HARASSMENT

It is the policy of Perry Township to maintain a learning environment which is free from all forms of unlawful harassment, including sexual harassment. Any student or employee who believes that he or she has been the subject of harassment should report the alleged act immediately to his/her supervisor. In the case of students, the report shall be made to the building principal who will contact the district compliance officer. The Director of Human Resources, or the Director of Student Services, will make every effort to ensure that complaints of harassment are investigated and resolved promptly, efficiently, and in accordance with any bargained due process rights or employment rights provided by law. Refer to District Bylaws & Policy 5517 for complete Anti-harassment policy.

IMMUNIZATIONS LAW

Indiana law requires parents/guardians of all children in Preschool through grade 12 to furnish the school with a written statement of each child's immunization no later than the first day of school. The CDC Recommended Immunization Schedule for students can be found at www.perryschools.org. Exemptions to the immunization requirements shall be granted in accordance with Indiana state law (Immunization Waiver Form)

MEDICATION POLICY

When a student requires medication at school or during a school sponsored event, the following must be in place before medications can be administered to the student:

A. Medication must be provided by the student's parent or guardian and must be in the original container as supplied by the pharmacist or, in the case of OTC (over the counter) medications, brought in with the manufacturer's original label with the ingredients listed and the student's name affixed to the original package. Medications will be given according to the manufacturer's or pharmacy label.
B. A medication consent signed by the parent/guardian is required. Parent permission shall be renewed at the beginning of each school year.
C. The pharmacy label will serve as the written order of a practitioner.
D. All medications must be kept in locked areas or tamper proof containers. Medications should be kept in a place appropriate for storage, such as a secure cabinet or refrigerator.
E. Administration of medication will be by a licensed nurse or under the authority of the building principal.

To carry medications at school, the student must provide the following to the school principal:

A. Parent authorization for the student to possess and self-administer
B. Physician statement in writing that:
    - Student has an acute or chronic disease or medical condition for which the physician has prescribed medication;
    - The student has been instructed in how to self-administer the medication;
    - Nature of the disease or medical condition required emergency administration of the medication.

For grades 9 through 12, medications can travel with students to/from school with parental consent. For grades PK through 8, medication must be dropped off/picked up by a parent or guardian.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be recited in the schools and at many school activities. Students have the right to refrain from participation in the Pledge of Allegiance but may not interfere with the rights of others to participate in the Pledge of Allegiance.

"I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

POLICE QUESTIONING

When questioned by police on school property, students have the full protection of the laws and Constitution. Before a student may be questioned as a suspect, the student should be informed of his/her legal rights to remain silent and the principal will make every effort to contact the student's parent or legal guardian.

PRAYER AND RELIGION EXPRESSION

Students do not have to participate in prayer or other religious ceremonies at school. If a student objects to a practice or activity on religious grounds, the student or the parent/guardian is encouraged to raise their concerns with the principal.

SEARCH AND SEIZURE

Section I - Locker Search and Seizure

All lockers, desks, and other storage areas provided for student's use on school premises remain the property of the school corporation. Storage areas are made available for student use in storing school supplies and personal items necessary for use at school. The school corporation retains the right to inspect the locker and its contents to ensure that the locker is being used in accordance with its intended purpose, to eliminate fire or other hazards, maintain sanitary conditions, attempt to locate lost or stolen materials, and to prevent the use of the locker to store prohibited or dangerous materials. Refer to Indiana Code 20-33-8-32 and District Bylaws & Policy 5771

Section II - Search of Students

The principal or another member of the administrative staff, designated in writing by the principal and acting at the direction of the principal, may search a student. Searches will be

conducted based on reasonable suspicion. Searches of the person of a student shall be limited to:

A. searches of the pockets of the students
B. searches of any object in the possession of the student
C. a "pat down" of the exterior of the student's clothing

Searches of the person of a student that require removal of clothing other than a coat or jacket, shall be referred to a law enforcement officer, in accordance with Section IV of this policy. Searches of the person of a student shall be conducted in a private room by a person of the same sex as the student being searched. At least one but not more than three additional persons of the same sex as the student being searched shall witness but not participate in the search.

At the request of the student to be searched, an additional person of the same sex as the student, designated by the student and reasonably available on the school premises, shall witness the search. The parent or guardian of any student who is searched shall be notified of the search, as soon as is reasonably possible.

Section III - Search of Motor Vehicles

The principal or a member of the administrative staff, designated in writing by the principal, may request a law enforcement officer to search a motor vehicle on school premises, subject to Section IV of this policy. Refusal by a student, parent or guardian, or the motor vehicle owner, to provide or allow access to a motor vehicle shall be cause for termination without further hearing of the privilege of bringing a motor vehicle onto school premises.

Section IV - Involvement of Law Enforcement Officials in Searches

A. The principal or designee may request the assistance of law enforcement officials to search any area of the school premises, any student, or any motor vehicle on school premises for purposes of enforcing school policies only if such assistance is required to identify or dispose of anything that may be found in the course of a search and to protect the health and safety of persons or property.

B. If a law enforcement official, not employed by the township/district, requests permission to inspect the contents of a student's locker, the principal shall require such official to provide a search warrant before allowing the inspection.

C. If a law enforcement official requests the principal to make an inspection of a locker or its contents on behalf of, or in place of such an official, the request shall be denied. However, upon request of law enforcement officials, school officials may secure the locker and its contents for a reasonable period in order to permit the law enforcement official an opportunity to obtain a search warrant.

SECLUSION AND RESTRAINT

The School Board believes that maintaining an orderly, safe environment is conducive to learning and is an appropriate expectation of all school employees within the school corporation. Every effort should be made to prevent the need to restrain or place students in seclusion. However, it is recognized that at times it may be necessary for employees who have been trained and certified to use reasonable restraints and/or seclusion when there is an imminent risk of injury to the student or others. Restraint or seclusion should not be used as a means of punishment or convenience. All behavioral interventions must ensure the right of all students to be treated with dignity and respect. This policy applies to all students, not only students with disabilities. If seclusion and/or restraint is necessary, as soon as possible after use, parents or guardians will be informed and provided with an account of the incident including the circumstances that led to the use of restraint and/or seclusion. District Bylaws & Policy 4213.01

STUDENT HAZING

The School Board believes that hazing activities of any type are inconsistent with the educational process and prohibits all such activities at any time in school facilities, on school property, and at any District-sponsored event.

Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

Administrators, faculty members, and other employees of the corporation shall be alert particularly to possible situations, circumstances, or events which might include hazing. If hazing or planned hazing is discovered, the students involved shall be informed by the discoverer of the prohibitions contained in this policy and shall be ordered to end all hazing activities or planned activities immediately. All hazing incidents shall be reported immediately to a school official and ultimately reported to the Superintendent in a timely manner. Students, administrators, faculty members, and other employees who fail to abide by this policy may be subject to disciplinary action and may be held personally liable for civil and criminal penalties in accordance with law.

The Superintendent shall distribute this policy to all students and corporation employees, and shall incorporate it into building, staff, and student handbooks. It shall also be the subject of discussion at employee staff meetings or in-service programs.

STUDENT RECORDS INFORMATION REQUEST

Perry Township Schools have a procedure in place to facilitate the transfer of education records, including disciplinary records with respect to suspension or expulsion, to any private or public elementary or secondary school for any student who is enrolled or seeks, intends, or is instructed to enroll, on a full or part time basis, in the school." (20 U.S.C. § 8537 (b))

Consider this statement a confirmation that Perry Township will forward records on request to officials of another school district in which a student seeks or intends to enroll. FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request. District Bylaws & Policy 8330

VIDEO RELEASE POLICY

Statute prohibits Perry Township Schools from disclosing records that are required to be kept confidential by state statute. IC 5-14-3-4(a)(3) Perry Township considers videos taped on school grounds, in school buildings, or in school buses student records under federal law, specifically the Family Education Rights and Privacy Act. That law requires Perry Township Schools to keep student records confidential and Perry Township does not have the means to redact any student record information from video.

PERMISSIONS-IMPLIED CONSENT (OPT-Out Preferences)

COMPUTER NETWORK & INTERNET ACCESS

Internet access through the school district is a valuable learning resource for students. Students will be permitted to have access to the Internet and the school district's computer network. Information on internet & equipment, as well as technology resources, may be found on the school district website: www.perryschools.org

DRUG-FREE SCHOOLS SURVEY

Perry Township conducts a student survey as part of our drug prevention program. Occasionally, a parent does not want their children to take part in a survey. If you do not want your children to participate, please contact your principal or designee.

HEALTH SCREENINGS

In compliance with the Indiana Department of Education, vision screening is required for students in grades Kindergarten, 1, 3, 5, and 8. Hearing screening is required for grades 1, 4, 7, and 10. These screenings are provided free of charge. If the screenings show any abnormalities, parents/guardians will receive notification to see a physician. Additionally, the School Board may require students to submit to periodic health examinations to protect the school community from the spread of communicable disease. Schools will notify families when screenings are scheduled. If you do not want your child to be screened, please contact your principal/designee. District Bylaws & Policy 2413 and IDOE Health Screenings

INSTRUCTION ON HUMAN SEXUALITY

Parents (and students over 18 or who are emancipated minors) have the right under Indiana law to review all materials used in connection with instruction on human sexuality and to consent or decline instruction in this area. Consent forms will be provided to all families prior to the initiation of this instruction. Please contact your principal with any questions on instructional materials or consent.

MEDIA RELEASE

Perry Township Schools may use the following media sources to display photographs, video and/or audio clips of identifiable students, unless parents/guardians provide a written statement declining participation to their child's principal:

- Digital communications, including social media, email, videos and district websites
- Printed media, including marketing materials and informational publications
- Local news stations, newspapers and other news sources

MILITARY RECRUITER DIRECTORY ACCESS

In compliance with federal and state laws, Perry Township Schools provides military recruiters the same access to secondary school students as they provide to postsecondary institutions or to prospective employers. This impacts students in 11th and 12th grades. Military recruiters are entitled to request and receive these lists throughout the year. If you do not want your child's directory information to be provided to military recruiters please contact your principal/designee or deny access on the military page during the yearly enrollment process in Skyward.

ADDITIONAL INFORMATION

AGE OF MAJORITY

Students who are age 18 or over and/or emancipated have all the rights and responsibilities of adults. (A student is considered to be emancipated when the student's furnishing support from the student's own resources, is not dependent in any material way on a parent/guardian for support, files or is required by applicable law to file a separate tax return, and maintains a residence separate from that of the student's parent/guardian.)

Even though students are 18 or over and are considered adults, they have the same responsibility to obey all school rules and regulations as other students.

The Family Educational Rights and Privacy Act (FERPA) provides guidelines for consent to release a pupil's school records. Whenever a student has attained eighteen (18) years of age or is attending an institution of post-secondary education, the permission or consent required to fulfill the rights accorded to parents/guardians shall only be required of/and accorded to the eligible student.

INDOOR AIR QUALITY

Any concerns regarding indoor air quality at any Perry Township Schools should be directed to our Air Quality Control Coordinator, Mr. Kirby Schott at (317) 789-6211, kschott@perryschools.org 6548 Orinoco Avenue, Indianapolis, IN 46227

FINANCIAL RESPONSIBILITY

All parents and legal guardians are financially responsible for any charges the school may assess, which may include, but is not limited to: lost or damaged books and chromebooks, cafeteria fees, library books, extracurricular activities and fundraising. Parents and legal guardians are also responsible for all reasonable costs of the collection of the account, which may include, but is not limited to: late fees, client collection fees, collection agency fees, reasonable attorney fees and court costs on any outstanding balances. Assistance may be available, please contact your school for more information on how to apply for assistance.

PESTICIDE NOTIFICATION REGISTRY

The office of Indiana State Chemist and Seed Commissioner adopted a new policy effective November 20, 2010 that affects pesticide usage at schools. Perry Township Schools is announcing an opportunity for parents/guardians of students enrolled in Perry Township Schools to be placed on a "pesticide notification registry" so we can contact them 48 hours prior to the application of pesticides. It is the practice of Perry Township Schools NOT to apply any pesticide during school hours, except in an emergency and/or if there is an immediate health threat. If you would like to be placed on the "pesticide notification registry" please call 317-789-6200.

PERRY TOWNSHIP CENTRAL OFFICE ADMINISTRATORS

Patrick Spray
Superintendent
317-789-3721

Chris Sampson
Associate Superintendent
317-789-3710

Jeff Spencer
Assistant Superintendent
Foundational Learning
317-789-3724

Jane Pollard
Assistant Superintendent
Career Preparation
317-789-3722

Jon Romine
Director
Student Services
317-789-3961

Esther Moeller
Director
Nursing
317.789.3789

Dana Vittorio
Director
Special Education
317-789-3795

Patrick Murphy
Director
Transportation
317-789-6220

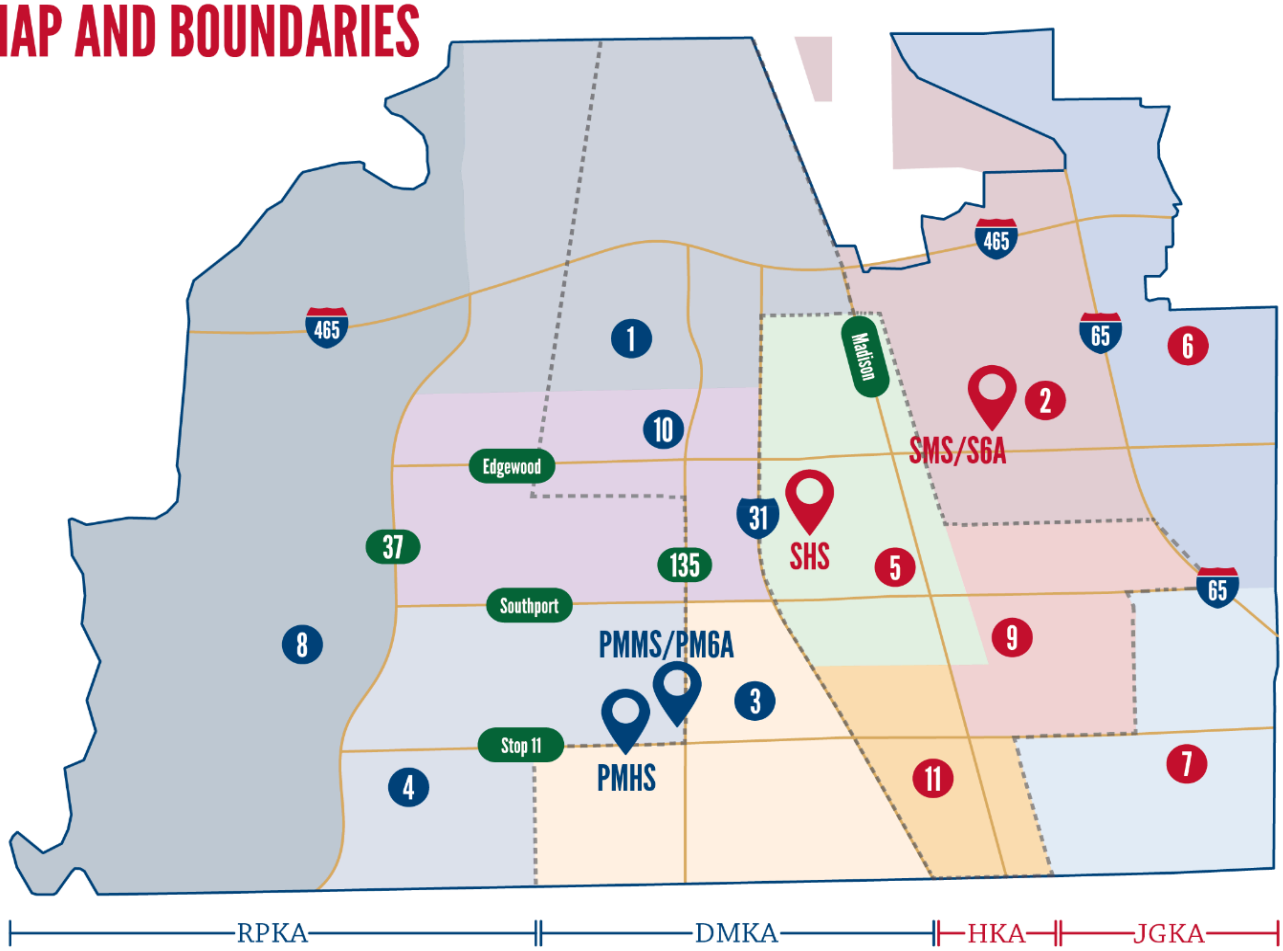
Lisa Netsch
Director
English Learners
317-789-3720

Erin Coleman
Director
Child Nutrition
317.789.3745

PERRY TOWNSHIP

MAP AND BOUNDARIES

*Map is not exact



1 Abraham Lincoln Elementary
2 Clinton Young Elementary
3 Douglas MacArthur Elementary
4 Glenns Valley Elementary
5 Homecroft Elementary
6 Jeremiah Gray Elementary
7 Mary Bryan Elementary
8 Rosa Parks Elementary
9 Southport Elementary
10 Henry Burkhart Elementary
11 Winchester Village Elementary

Kindergarten Boundary Lines
Perry Meridian School
Southport School
Elementary Boundary

PERRY TOWNSHIP SCHOOLS
2025-2026 School Calendar

REVISED 12/9/2024

July

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			2

August

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							21

September

S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	19
28	29	30					2

October

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		13

November

S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							17

December

S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				15

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July

4 Independence Day Holiday
28 Professional Meeting Day
29 Professional Day
30 Student's First Day

August

September

1 Labor Day Holiday
26 End of Grading Period (42 days)

October

1 - E-Learning Day
6-17 Intersession/Two Week Break
20 School reconvense

November

26-28 Thanksgiving Holiday

December

19 Last student day before break
19 End of Grading period (47 days)
19 End of 1st Semester (89 days)
22- 1/2 Teacher Record
23-31 Winter Break

January

1-2 Winter Break
5 School Reconvenes
19 Martin Luther King, Jr. Holiday
Snow Make-up Day to be
determined by January 12, 2026

February

16 Presidents' Day Holiday
Snow Make-up Day to be
determined by February 9, 2026

March

6 End of Grading Period (43 days)

16-28 Intersession/Two Week Break

April

May

25 Memorial Day Holiday
28 Last Student Day
28 End of Grading Period (48 days)
28 End of 2nd Semester (91 days)
29 1/2 day - Teacher Record Day
Make-up Day if needed
29 SHS Commencement
30 PMHS Commencement

June

January

S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
							19

February

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
							19

March

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					
							7

April

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	9
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			22

May

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	19
31							

June

S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

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Blue = No School/Holiday
Green = E-Learning
Yellow = Staff Only Day